

BOARD AGENDA RESULTS
BOARD OF DIRECTORS MEETING • JANUARY 20, 2021 @8PM
CLOSED CAUCUS: 7:00PM

- 1. ROLL CALL
- ~~2. APPROVAL OF THE MINUTES FROM DECEMBER 16, 2020 BOARD MEETING~~
- 3. CORRESPONDENCE
- 4. GOOD AND WELFARE (RESIDENTS' TIME- SIGN-UP SHEETS)
- 5. PRESIDENT'S REPORT
- 6. OFFICE REPORT/ SITE MANAGER/ MAINTENANCE REPORT
- 7. TREASURER'S REPORT/BAR & RENTAL REPORTS
- 8. LEGAL COUNSEL'S REPORT
- 9. ALL COMMITTEE REPORTS
- 10. OLD BUSINESS

A. BOARD MOTION-PHONE VOTES

Motion to enter into a contract with Nisivoccia LLP, to provide Country Club financial auditing services & tax preparation for the 2020 fiscal year as described in their engagement letter, for an amount up to \$17,600. This includes the price quote of \$16,000 & a contingency amount of \$1,600 (10%) for potential additional work & fees. Monies to come from Country Club. CARRIED

Motion to enter into a contract with Nisivoccia LLP, to provide POA financial auditing & tax preparation services for the 2020 fiscal year as described in their engagement letter, for an amount up to \$23,925. This includes the price quote of \$21,750 & a contingency amount of \$2,175 (10%) for potential additional work & fees. Monies to come from line 513.03. This will overspend the line. CARRIED

11. NEW BUSINESS

A. OFFICE Application for Household Membership PASSED

B. BOARD Motion to accept salaries as discussed in closed caucus. CARRIED

Motion to move a minimum of \$10,000 per month from the POA Country Club Reserve Fund line 542.04 to the Country Club Reserve Fund account beginning in March 2021. This monthly amount may be increased, up to the POA budgeted amount, upon approval of the Treasurer & President. CARRIED

Motion to revise Section S, Election Committee, #10 & add #11 to the Administrative Guidelines to reflect what complies with the NJ regulation & what was added by the Legal & By-Laws Committee. DEFEATED

C. CAMP Motion to hire Travis Hubert as Day Camp Director for WML Camp 2021 season. CARRIED

Motion to hire Meghan Mattison as Day Camp Assistant Director for WML Camp 2021 season. **CARRIED**

Motion to adopt camp budget & rates for the 2021 season **CARRIED**

- D. BAR & RENTAL** FYI: Enter a one year service & maintenance agreement with NJ Mechanical, LLC for our appliances/equipment at a cost of \$1,279.50
Money to come from Country Club.

Motion to expend \$1,620.70 with POS Solutions for the annual support and maintenance contract for the POS system. Funds to come from Country Club. **CARRIED**
- E. BEACH** Motion to offer Waterfront Manager position to Brian Boardman for the 2021 season; in accordance with discussion from closed caucus. **CARRIED**
- F. HOUSE OPS** FYI: Hired B.A. Colella Heating & Cooling LLC for an emergency repair to a pipe in the clubhouse that began to leak after the circulator pump was repaired at a cost of \$2,288.71. Money to come from line 517.04
- G. LEGAL & BY-LAWS** Motion to re-affirm the Administrative Guidelines changes made to Section S, Election Committee, Numbers 1,2,3 & 10 on July 15, 2020. New language re-attached. **WITHDRAWN**
- H. BOARD** Motion to revise Section S, Election Committee, #10 & add #11 to the Administrative Guidelines to reflect what complies with the NJ regulation & what was added by the Legal & By-Laws Committee. **CARRIED**
- I. LAKE & LAKE REC** Motion to purchase trout from Musky Trout Hatcheries LLC for fish stocking of our lake at a cost of \$3,151.84. Funds from line #521.03 **CARRIED**

Motion to spend up to \$2,300 for materials to have maintenance build kayak racks. Funds from line #505.01 **CARRIED**

Motion to purchase two new dock sections from Custom Docks, spend up to \$9,525, including tax. Funding to come from line 505.01 **CARRIED**

12.GOOD AND WELFARE

13. ADJOURNMENT

**NEXT MEETING:
Wednesday, February 17, 2021 at 8PM**

ROLL CALL SHEET - January 30, 2021 Meeting Date

Start Time 8:11 pm End Time 10:10 pm

	ROLL CALL	1	2	3	4	5	6	7	8	9
ABS - Absent										
ABST - Abstain										
Roger Crook	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Patricia Degnan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Scot Desort	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mike Ilardi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Glen Katz	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mark Kempner	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Steve Koenigsberg	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Deborah Linnell	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Michael Lynch	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Daryl Macellaro	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Joanne Machalaba	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Kristen Neu	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ami Nickel	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Russ Nolan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Kim Stecher	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mike Stockhoff	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Patrizia Trento	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Carried - 'C' Defeated - 'D'										
		<u>Accept salaries discussed</u> Motion By <u>Mike Ilardi</u> 2nd By <u>Pat Degnan</u>	<u>Mthly transfers POA → CC</u> Motion By <u>Mike Ilardi</u> 2nd By <u>Joanne Machalaba</u>	<u>Revise Sec. 5 of Guidelines</u> Motion By <u>Mike Ilardi</u> 2nd By <u>Mark Kempner</u>	<u>Hire Camp Director</u> Motion By <u>Debbie Kinnell</u> 2nd By <u>Pat Degnan</u>	<u>Hire Camp Asst. Director</u> Motion By <u>Debbie Kinnell</u> 2nd By <u>Kim Stecher</u>	<u>Adapt camp budget</u> Motion By <u>Debbie Kinnell</u> 2nd By <u>Steve Koenigsberg</u>	<u>Support/maint contract POS</u> Motion By <u>Roger Crook</u> 2nd By <u>Mark Kempner</u>	<u>Waterfront Mgs position</u> Motion By <u>Ami Nickel</u> 2nd By <u>Pat Degnan</u>	<u>Re-affirm Admin Guidelines</u> Motion By <u>Kristen Neu</u> 2nd By <u>Mike Ilardi</u>

1 (Withdrawn)

**WML POA BOARD OF DIRECTORS
MOTION**

Motion
<u>1</u>

DATE 1/20/21

BY Michael Ilardi TITLE President

COMMITTEE Board

MOTION: Motion to accept salaries as discussed in closed caucus.

Michael Ilardi
(SIGNATURE)

SECONDED BY Pat Degnan

EXPLANATION _____

CARRIED

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

____ POA

____ COUNTRY CLUB

MONEY TO COME FROM

LINE # _____ \$ _____

LINE # _____ \$ _____

LINE/FUND _____ \$ _____

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # <u>2</u>

DATE January 20, 2021

BY Joanne Machalaba & Mike Hardi TITLE Treasurer

COMMITTEE: Board

MOTION: To begin monthly transfers starting in March from the Country Club Reserve Fund POA line 542.04 to Country Club Reserve Fund Account in the amount of \$10,000 for 10 months in 2021.

Joanne Machalaba
(SIGNATURE)

SECONDED BY Mike Hardi

EXPLANATION

CARRIED

DEFEATED

WITHDRAWN

AMENDED

INVOICE TO

POA

COUNTRY CLUB

MONEY TO COME FROM

LINE #542.04 \$100,000

**WML POA BOARD OF DIRECTORS
MOTION**

Motion
3 of 10

DATE 1/16/21

BY Michael Ilardi TITLE President

COMMITTEE Board

MOTION to revise Section S, Election Committee, #10 & add #11 to the Administrative Guidelines to reflect what complies with the NJ regulation & what was added by the Legal & By-Laws Committee.

Michael Ilardi
(SIGNATURE)

SECONDED BY Mark Kempner

EXPLANATION The Legal & By-Laws motion passed on July 15, 2020 to make changes to this section, however when #10 was added, it was misleading because only the first sentence is in accordance with the NJ regulations. The rest of the paragraph is not mandated but added by the committee.

CARRIED ✓ (#10)

DEFEATED ✓ (#3)

WITHDRAWN _____

AMENDED _____

INVOICE TO

___ POA

___ COUNTRY CLUB

MONEY TO COME FROM

LINE # _____ \$ _____

LINE # _____ \$ _____

LINE/FUND _____ \$ _____

WML POA BOARD OF DIRECTORS
MOTION

Motion
4

DATE January 20, 2021

BY Deborah Linnell TITLE Co-Chair

COMMITTEE: Camp

MOTION: To hire Travis Hubert as Day Camp Director for WML Camp 2021 season

Deborah Linnell
(SIGNATURE)

SECONDED BY Pat Degnan

EXPLANATION:

Travis has worked on staff in previous seasons and his contract will be discussed in closed session.

CARRIED ✓

DEFEATED

WITHDRAWN

AMENDED

INVOICE TO

 POA

 X COUNTRY CLUB

MONEY TO COME FROM

WML POA BOARD OF DIRECTORS
MOTION

Motion
5

DATE January 20, 2021

BY Deborah Linnell TITLE Co-Chair

COMMITTEE: Camp

MOTION: To hire Meghan Mattison as Day Camp Assistant Director for WML Camp 2021 season.

Deborah Linnell
(SIGNATURE)

SECONDED BY Kim Stecher

EXPLANATION

Meghan has worked on staff in previous seasons and her contract will be discussed in closed session.

CARRIED

DEFEATED

WITHDRAWN

AMENDED

INVOICE TO

POA

X_COUNTRY CLUB

MONEY TO COME FROM

**WML POA BOARD OF DIRECTORS
MOTION**

Motion

6

DATE 1/13/21

BY Debby Linnell / Steve Koenigsberg TITLE Co-Chairs

COMMITTEE Camp

MOTION To adopt camp budget and rates for the 2021 season.

(SIGNATURE)

Debby Linnell / Steve Koenigsberg

SECONDED BY Steve Koenigsberg

EXPLANATION The Camp Budget and rates for the 2021 Season assumes a full summer with no restrictions.

CARRIED

DEFEATED

WITHDRAWN

AMENDED

INVOICE TO

POA

COUNTRY CLUB

MONEY TO COME FROM

LINE # _____

LINE # _____ \$ _____

LINE/FUND _____ \$ _____

WML POA BOARD OF DIRECTORS MOTION

MOTION # 7

DATE: 1-20-21

PRESENTED BY: Roger Crook

COMMITTEE: Bar & Rental

SECONDED BY Mark Kempner

I hereby present a motion to expend \$1,620.70 with POS Solutions for the annual support and maintenance contract for the POS system.

Funds to come from Country Club.

Roger Crook
(SIGNATURE)

- PASSED
- DEFEATED
- WITHDRAWN
- AMENDED

EXPLANATION: POS is the original provider of this system, has worked well with us, is local, and one of the largest Distributors of the Future POS software in NJ and as such has considerable expertise that we use.

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # <u>8</u>

DATE 1/13/21

BY Ami Nickel / Steve Koenigsberg TITLE Co-Chairs

COMMITTEE Beach Committee

MOTION To offer Waterfront Manager position to Brian Boardman for the 2021 season; in accordance with discussion from closed caucus.

Ami Nickel / Steve Koenigsberg
(SIGNATURE)

SECONDED BY Pat Degnan

EXPLANATION The Waterfront Manager is an important position that oversees all waterfront locations and the staff that work those locations. That includes 3 beaches and two pools. The manager is responsible for the day-to-day scheduling of lifeguards and any issues that may arise.

CARRIED

DEFEATED

WITHDRAWN

AMENDED

INVOICE TO

POA

COUNTRY CLUB

MONEY TO COME FROM

LINE # 503.17 \$

LINE/FUND \$

**WML POA/ CC Board of Directors
Motion**

Motion # 9

Date: 1/14/2021

By: Kristen Neu
Committee: Legal & Bylaws

Title: Chair

Motion:

Motion to re-affirm the Administrative Guidelines changes made to Section S, Election Committee, Numbers 1, 2, 3 & 10 on July 15, 2020

New language re-attached.

Kristen Neu
Signature:

Seconded By: Mike Ilandi

Explanation:

It may not have been clear to all board members at the time of the vote on July 15, 2020 that the only change to comply with the NJ PREDFDA regulation was public counting of the votes. Other changes made to these sections of the Administrative Guidelines were created to support WML in administering this public vote counting, including removing sections that were now obsolete. Feedback from past Election Committee members indicated that these changes are improvements and are beneficial to WML.

Carried:
Defeated:
Withdrawn: ✓
Amended:

Invoice To:
___ POA
___ Country Club
Money to Come From
Line # _____ \$ 0
Line # _____ \$ 0
Line / Fund _____ \$ 0

**WML POA BOARD OF DIRECTORS
MOTION**

Motion
3 & 10

DATE 1/16/21

BY Michael Iardi TITLE President

COMMITTEE Board

MOTION to revise Section S, Election Committee, #10 & add #11 to the Administrative Guidelines to reflect what complies with the NJ regulation & what was added by the Legal & By-Laws Committee.

Michael Iardi
(SIGNATURE)

SECONDED BY Mark Kempner

EXPLANATION The Legal & By-Laws motion passed on July 15, 2020 to make changes to this section, however when #10 was added, it was misleading because only the first sentence is in accordance with the NJ regulations. The rest of the paragraph is not mandated but added by the committee.

CARRIED ✓ (#10)

DEFEATED ✓ (#3)

WITHDRAWN _____

AMENDED _____

INVOICE TO

___ POA

___ COUNTRY CLUB

MONEY TO COME FROM

LINE # _____ \$ _____

LINE # _____ \$ _____

LINE/FUND _____ \$ _____

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # <u>11</u>

DATE January 20th, 2021

BY Michael Lynch TITLE Chair
COMMITTEE Lake & Lake Reclamation

MOTION

To purchase trout from Musky Trout Hatcheries LLC for fish stocking of our lake at a cost of \$3,151.84.
Funds from line #521.03

Michael Lynch
(SIGNATURE)

SECONDED BY Mike Ilardi

EXPLANATION

CARRIED _____

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

POA

____ COUNTRY CLUB

MONEY TO COME FROM

LINE # 521.03 \$ 3,151.84

LINE # _____ \$ _____

LINE/FUND _____ \$ _____

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # <u>12</u>

DATE January 20th, 2021

BY Michael Lynch TITLE Chair
COMMITTEE Lake & Lake Reclamation

MOTION

To spend up to \$2,300 for materials to have maintenance build kayak racks.
Funds from line #505.01

Michael Lynch
(SIGNATURE)

SECONDED BY Mike Iardi

EXPLANATION

Kayak racks are \$180/ rack that holds 6 kayaks (horizontal storage per maintenance design)

CARRIED ✓

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

X POA

____ COUNTRY CLUB

MONEY TO COME FROM

LINE # 505.01 \$ \$2,300.00

LINE # _____ \$ _____

LINE/FUND _____ \$ _____

**WML POA BOARD OF DIRECTORS
MOTION**

Motion

13

DATE January 20, 2021

BY Michael Lynch TITLE Chair

COMMITTEE Lake & Lake Reclamation

MOTION

To purchase two new dock sections from Custom Docks, spend up to \$9,525.00, including tax.
Funding to come from line 505.01.

Michael Lynch
(SIGNATURE)

SECONDED BY Pat Dequan

EXPLANATION

To meet community demand. The added dock sections will be multi-use and can dock a total of 12 (pontoon size) watercrafts or more smaller vessels.

CARRIED ✓

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

X POA

___ COUNTRY CLUB

MONEY TO COME FROM

LINE #505.01 \$9,525.00

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12. GOOD AND WELFARE

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OFFICE REPORT – JANUARY 2021

ACTIVITY REGISTRATION

- Sign-ups for Dance and Acro started on January 16th for members and 25 have signed up. Registration will start on January 30th for non-members. Women's Club is offering a 4-week program with a total of 3 classes.
- Winter boat storage started on September 12th. We had 8 spots available at Beach 2 and all have been taken. We have 15 spots at Beach 1 and 3 have been taken
- There was a Blood Drive on Thursday, January 7th in the Clubhouse and we had 97 donors

RENTALS

- We have 21 rentals for 2021. At this time last year, we had 31 rentals. We have 1 rental for 2022

OFFICE

- Dues statements were mailed out in December and payments are coming in!!!
- Boat and ID Card stickers for 2021 have arrived
- Preparations are being done for camp registration which begins on February 20th
- In the very near future, we will no longer be using a timeclock to punch in, we are changing over to a Flex Mobile system
- The office staff has been involved in multiple zoom meetings/calls for various projects
- We will be meeting with some members of the Lake Committee to discuss boat sign-up days
- Advertising for 2021 seasonal employment is ongoing
- We have 26 bricks that were sent out for engraving. They will be done shortly
- Entering credit card dues payments
- Doing Receivables, Payables, Financials, Bank Recs, Bank runs

Site Managers Report 1/2021

Lake

Fock logs delivered

Highland's Council's Budget & Finance Committee approved Grant Application
for a Rockaway Twp. Watershed Management Program

Maintenance

Completed Clearing leaves at facilities & removed vacuum from Dump truck

NJ Mechanical repaired Ice Maker

Multiple committee requests

Purchased air compressor replacement for shop

OSHA standard storage cabinet purchased 2nd hand for shop

Cleared old playground debris from Maintenance yard

Oil fired furnaces at Shop, Club House, & A Field serviced by Dixon Oil

Gas fired furnace at Pre School serviced by Dixon Oil

Virus Precautions

Installed 5 hand sanitizer dispensers

Security

Collected Insurance compensation to inspect Dam Spillway damage from Auto Accident

Collected Insurance compensation from 1st A Field gate accident

On going Police investigations:

Homeless person vandalism in Beach 1 Bathrooms

Beach 1 vandalism

Kayak theft from Maintenance storage

Security camera for Dam area out of service

Beaches & A Field

3 Additional LED lights installed on Beach 1 poles

Solicited Engineering bids for Beach 1 Parking lot

Club House

Boiler circulator pump replaced

Boiler pipe leak repaired

Ice maker repaired

Memorial Bench installed on Club House Circle

Memorial Bench installed on Club House Lawn

Meet with Engineers developing RFB for Club House Exterior

Maintenance Report

(condensed)

Approx. Dec. 15th – Jan. 15th 2020

General Maintenance

- Many small miscellaneous tasks.
- Adjust light timers.
- Adjust time clocks.
- Check AC/heating thermostats in Clubhouse.
- Paint signs and put at usual locations.
- Monthly truck inspections.
- Bring recycling overflow to the town.
- Pick up cleaning supplies/event supplies from Costco on an as needed basis.
- Pick up maintenance materials/parts and order supplies.
- Check basement sump pumps.
- Open facilities daily, clean facilities, and empty trash cans.
- Check for geese droppings and clean up when necessary.
- Meet with the exterminator.
- Alum deliveries
- Meetings for on-going projects.
- Meetings with site manager/contractors.
- Patrol parking lots for garbage on a daily basis.
- Check Camp heating/AC system on a regular basis.
- Check dam bubbler system on a regular basis.
- Met with RT. Water Dept. and turned off public water at the curb boxes after removing the meters.
- Completed maintenance employee evaluations.
- Installed latch guards on all three Beach 1 bathroom doors. Repaired two loose hinges on handicap door, replace one hinge, and installed new deadbolt.
- Removed two old benches and footings on the Clubhouse lawn and replaced them with two new composite benches.
- Mounted plows and spreader on maintenance trucks. Changed hydraulic fluid on 8' Western plow.
- Posted 4 new "warning video surveillance" signs at Beach 1 & 2.
- Installed new men's and women's room signs on Beach 2 bathroom doors.
- Cleaned leaves off of both pool covers.
- Disassembled and cleaned out bar sink drain line.
- Brought Security vehicle for commercial inspection.

- Replaced burnt out break bulb and directional bulb on mason dump.
- Ordered and picked up new shop compressor.
- Took down interior and exterior holiday décor.
- Trimmed vines along right side of Drum Pool fence and down two small dead pines.
- Cleaned out traps in Clubhouse basement.
- Built two portable wood kayak racks for Beach 1.
- Started touch-up painting in Clubhouse.
- Started winter cleanup of the maintenance shop interior and exterior yard.
- Picked up 3 yards of $\frac{3}{4}$ gravel for shed base and measured layout.
- Washed all four maintenance trucks and wiped down interiors.

**TREASURERS REPORT
January Board Meeting 2021**

2020
Annual Dues \$715
\$1,709,452

2019
Annual Dues \$720
\$1,720,003

	YEAR TO December 30, 2020		MONTH OF December 31, 2020		YEAR TO December 30, 2019		MONTH OF December 31, 2019	
ACTUAL RECEIPTS								
Dues (Homes and lots)	\$	1,585,302	\$	10,192	\$	1,602,120	\$	6,590
<i>2020 Late Fees</i>	\$	7,620	\$	860	\$	10,344	\$	540
Delinquent Dues	\$	113,292	\$	7,317	\$	131,124	\$	8,503
<i>2019 and prior late fees</i>	\$	11,767	\$	1,385	\$	17,720	\$	1,005
Operating Account Interest	\$	108	\$	4	\$	959	\$	11
TOTAL RECEIPTS (Excluding Late Fees)	\$	1,698,701	\$	17,513	\$	1,734,203	\$	15,104
Subtotal Amount Expended	\$	1,599,328	\$	69,661	\$	1,480,483		

2020 BUDGET EXPENDED - 2020 'DUES' COLLECTED

ACTUAL 2020 DUES COLLECTED	\$	1,585,302
YTD Total Budget Expended	\$	(1,599,328)
2020 'Dues' Over/Under	\$	(14,027)

2020 BUDGET EXPENDED - '2020 APPROVED BUDGET'

2020 Approved Budget	\$1,709,452
YTD Total Budget Expended	\$ (1,599,328)
2020 BUDGET Unexpended	\$110,124

2020 BUDGET EXPENDED - 'TOTAL RECEIPTS'

TOTAL RECEIPTS COLLECTED	\$	1,698,701
YTD Total Budget Expended	\$	(1,599,328)
2020 'Total Receipts' Unexpended	\$	99,372

2020 YTD Dues Collected	92.74%
Past Dues : 1985 - 12/31/19	6.63%
	99.36%

2019 YTD Dues Collected	93.15%
Past Dues: 1985 - 12/31/18	7.62%
	100.77%

**December 2019- Collected \$106118.53 2020 Dues. Added to January 2020 Financials*

2020 CASH SUMMARY

12/31/2020

PROPERTY OWNERS ASSOCIATION INC

Chase	\$	225,045.12
Bank of America	\$	57,114.26
WCMA-Merrill Lynch	\$	320,811.60
ML CD	\$	50,000.00
Late Fee Fund (in ML Operating)	\$	(76,004.94)
TOTAL CASH	\$	576,966.04

SINKING FUND

Bank of America	\$	239,759.71
ML CD	\$	100,000.00
Reserved for PROJECTS		
	\$	339,759.71

CAPITAL IMPROVEMENT

Bank of America	\$	254,751.62
ML CD	\$	-
Reserved for PROJECTS		
	\$	254,751.62

EQUALIZATION FUND

Bank of America	\$	270,552.80
Reserved for PROJECTS	\$	-
	\$	270,552.80

LATE FEE ACCOUNT

ML CD	\$	50,000.00
Late Fee Fund*	\$	26,004.94
<i>*In the Merrill Lynch Operating Bank Acc</i>	\$	76,004.94

COUNTRY CLUB

Chase	\$	148,515.39
BIA- Merrill Lynch	\$	99,875.00
TOTAL CASH	\$	248,390.39
Country Club Reserve (In Chase)	\$	52,377.00
AVAILABLE CASH	\$	196,013.39

POA FINANCIALS

			2020			EXPENDED
			EXPENDED	EXPENDED	UNDER	01/01/2019-
		BUDGETED	DECEMBER	TO DATE	OVER	12/30/2019
	1. ATHLETICS					
501.01	MEDICAL KITS	\$ 50		\$ -	\$ 50	\$ -
501.02	EQUIPMENT/SUPPLIES	\$ 5,000	\$ 1,439	\$ 4,716	\$ 284	\$ 4,910
501.03	INTERCOMMUNITY COMP.	\$ 5,000		\$ 1,337	\$ 3,663	\$ 2,559
501.05	SALARY	\$ 14,500		\$ 19,802	\$ (5,302)	\$ 13,114
501.06	UNIFORMS	\$ 1,500		\$ 1,991	\$ (491)	\$ 677
501.08	SWIM INSTRUCTOR/ASST.			\$ -	\$ -	\$ -
501.09	REPAIR SWIM LANES	\$ 500		\$ 21	\$ 479	\$ 164
501.10	MAINTAIN TENNIS COURTS	\$ 1,000		\$ 464	\$ 536	\$ -
501.12	SEED/MAINTAIN A FIELD	\$ 6,000	\$ 3,772	\$ 4,773	\$ 1,227	\$ 5,741
501.13	TROPHIES/AWARDS	\$ 500		\$ -	\$ 500	\$ 45
501.14	UMPIRES	\$ 800		\$ 795	\$ 5	\$ 550
501.15	PAYROLL TAXES	\$ 1,378		\$ 1,811	\$ (433)	\$ 1,200
	SUB TOTAL	\$ 36,228	\$ 5,212	\$ 35,710	\$ 518	\$ 28,960
	2. BEACHES					
503.01	LIFEGUARDS	\$ 98,371		\$ 61,249	\$ 37,122	\$ 77,699
353.01	Swim Lesson Revenue	\$ (1,000)		\$ -	\$ (1,000)	\$ (1,320)
503.02	SAND MAINTENANCE	\$ 4,800		\$ 4,517	\$ 283	\$ 3,771
503.04	MEDICAL SUPPLIES	\$ 150		\$ 187	\$ (37)	\$ 90
503.05	MISCELLANEOUS	\$ 1,000	\$ 4	\$ 598	\$ 402	\$ 904
503.06	LIFE SAVING EQUIPMENT	\$ 1,000		\$ 132	\$ 868	\$ 251
503.08	REPAIR EQUIP/STRUCTURES	\$ 5,000	\$ 1,538	\$ 4,665	\$ 335	\$ 3,037
503.09	IMPROVE LANDS	\$ 17,300	\$ 2,412	\$ 17,237	\$ 63	\$ 1,919
503.11	CPO SERVICES	\$ 10,000		\$ 3,412	\$ 6,588	\$ 8,161
503.12	PAPER/CLEANING SUPPLIES	\$ 200		\$ 60	\$ 140	\$ 66
503.14	FEES	\$ 500		\$ 400	\$ 100	\$ 400
503.15	UNIFORMS/ADS	\$ 2,000		\$ 1,098	\$ 902	\$ 1,203
503.16	POOL SUPPLIES	\$ 1,000		\$ -	\$ 1,000	\$ 3,909
503.17	BEACH SUPERVISION	\$ 15,000	\$ 50	\$ 3,480	\$ 11,520	\$ 8,154
503.18	PAYROLL TAXES	\$ 10,770		\$ 5,771	\$ 4,999	\$ 7,852
503.19	PROPANE	\$ 1,200		\$ -	\$ 1,200	\$ 324
503.20	POOL OPENING/CLOSING	\$ 3,678		\$ 3,748	\$ (70)	\$ 2,543
503.21	WATER TESTING	\$ 4,500		\$ 3,870	\$ 630	\$ 3,608
503.22	CHEMICALS	\$ 4,000		\$ 3,480	\$ 520	
	Country Club offset	\$ (19,850)		\$ -	\$ (19,850)	\$ (21,706)
	SUB TOTAL	\$ 159,619	\$ 4,005	\$ 113,904	\$ 45,715	\$ 100,863
505.01	3. BOAT DOCKS/HOUSE	\$ 1,500		\$ 483	\$ 1,017	\$ 7,262
515.00	4. CIVIC AFFAIRS	\$ 1,000		\$ -	\$ 1,000	\$ 297
507.00	5. COMMUNITY PLANNING & ENGINEERING	\$ 8,500		\$ 2,187	\$ 6,313	\$ 13,795
	6. FESTIVAL DAY					
509.01	***EXPENSES	\$ 5,005		\$ 4,124	\$ 881	\$ 4,417
359.00	REVENUES			\$ -		
	SUB TOTAL	\$ 5,005	\$ -	\$ 4,124	\$ 881	\$ 4,417
511.01	7. FURNITURE/RENOVATION	\$ 1,000		\$ -	\$ 1,000	
	8. GENERAL & ADMINISTRATIVE					
513.01	STATIONARY & POSTAGE	\$ 13,500	\$ 901	\$ 10,643	\$ 2,857	\$ 10,481
513.02	COUNSEL RETAINER	\$ 5		\$ -	\$ 5	\$ -
513.03	AUDITING	\$ 18,000	\$ 16,720	\$ 25,720	\$ (7,720)	\$ 27,297
513.04	VOICE/DATA	\$ 8,000	\$ 533	\$ 6,704	\$ 1,296	\$ 9,603
513.05	MISCELLANEOUS	\$ 2,400		\$ 2,219	\$ 181	\$ 2,099
513.06	BADGES/PASSES	\$ 1,350	\$ 1,148	\$ 1,180	\$ 170	\$ 1,698

POA FINANCIALS

			2020			EXPENDED
		BUDGETED	EXPENDED	EXPENDED	UNDER	01/01/2019-
			DECEMBER	TO DATE	OVER	12/30/2019
513.07	PAYROLL TAXES	\$ 24,510	\$ 1,569	\$ 20,849	\$ 3,661	\$ 22,486
513.08	CONTRIBUTIONS/GIFTS	\$ 3,000	\$ 100	\$ 453	\$ 2,548	\$ 1,325
513.09	OFFICE EQUIPMENT MAINT/CONTRACTS	\$ 9,200	\$ 404	\$ 11,503	\$ (2,303)	\$ 10,256
513.10	OFFICE EQUIPMENT REPAIR/REPLACE	\$ 4,000	\$ 725	\$ 1,831	\$ 2,169	\$ 742
513.11	BOARD MEALS	\$ 2,300	\$ 200	\$ 1,489	\$ 811	\$ 1,801
513.12	OFFICE/CLERICAL	\$ 250,000	\$ 20,094	\$ 248,163	\$ 1,837	\$ 261,205
513.13	PAYROLL SERVICES	\$ 6,500	\$ 799	\$ 8,210	\$ (1,710)	\$ 4,708
513.14	OFFICE AUTOMATION/TRAINING	\$ 700		\$ 217	\$ 483	\$ 127
513.15	ELECTION	\$ 200		\$ 106	\$ 94	\$ -
513.16	BLOOD BANK	\$ 700	\$ 620	\$ 620	\$ 80	\$ 756
513.17	HANDBOOK	\$ 5		\$ -	\$ 5	\$ (75)
513.18	ALARM SYSTEM/FIRE ALARM	\$ 5,500	\$ 195	\$ 4,694	\$ 806	\$ 4,618
513.19	LIT/DUES COLL.	\$ 5		\$ -	\$ 5	\$ -
513.20	LEGAL FILING FEES	\$ 30		\$ -	\$ 30	\$ 26
513.21	BANK CHARGES	\$ 400		\$ 300	\$ 100	\$ 377
513.22	FEDERAL CORPORATE TAXES	\$ 5		\$ -	\$ 5	\$ -
513.23	ADVERTISING	\$ 450		\$ 20	\$ 430	\$ 50
513.24	HOSTESS & HOSTS SALARIES	\$ 8,000	\$ 102	\$ 2,012	\$ 5,988	\$ 7,349
513.25	RENT	\$ 60,000	\$ 5,000	\$ 60,000	\$ -	\$ 99,999
358.00	MGT FEE OFFSET	\$ (12,000)	\$ (1,000)	\$ (12,000)	\$ -	\$ (12,000)
547.00	CREDIT CARD FEES	\$ 10,500	\$ 189	\$ 15,492	\$ (4,992)	\$ 9,568
360.01	Credit Card Rewards	\$ (1,500)		\$ (1,500)	\$ -	\$ (1,300)
	Country Club offset	\$ (28,300)	\$ (8,746)	\$ (11,002)	\$ (17,298)	\$ (20,994)
	SUB TOTAL	\$ 387,460	\$ 39,553	\$ 397,923	\$ (10,463)	\$ 442,199
	9. HOUSE OPERATIONS					
517.03	EXTERMINATOR	\$ 4,500		\$ 4,267	\$ 233	\$ 3,363
517.04	UTILITY MAINTENANCE	\$ 8,000	\$ 2,873	\$ 7,487	\$ 513	\$ 4,137
517.06	BEAUTIFICATION/RESTORATION	\$ 20,500		\$ 21,494	\$ (994)	\$ 15,391
517.07	CLEANING SUPPLIES	\$ 7,000	\$ 214	\$ 4,222	\$ 2,778	\$ 6,805
517.08	REPAIR ROOF	\$ 1,000		\$ -	\$ 1,000	\$ -
517.09	MAINTENANCE SUPPLIES/EQUIPMENT	\$ 2,200	\$ 62	\$ 1,186	\$ 1,014	\$ 1,449
517.10	CLEANING SERVICE	\$ 5		\$ -	\$ 5	\$ -
	SUB TOTAL	\$ 43,205	\$ 3,150	\$ 38,655	\$ 4,550	\$ 31,144
	10. INSURANCE					
519.01	P&C INSURANCE	\$ 240,000		\$ 256,060	\$ (16,060)	\$ 230,437
519.02	HEALTH/LIFE INSURANCE	\$ 55,000	\$ 4,874	\$ 59,535	\$ (4,535)	\$ 61,526
519.03	401K	\$ 13,500	\$ 840	\$ 8,349	\$ 5,151	\$ 6,681
	Country Club offset	\$ (57,500)	\$ (15,304)	\$ (24,659)	\$ (32,841)	\$ (39,403)
	SUB TOTAL	\$ 251,000	\$ (9,589)	\$ 299,285	\$ (48,285)	\$ 259,242
	11. LAKE					
521.01	LAKE TREATMENT/SUPPLY/TEST & ALUM	\$ 68,000	\$ 5,481	\$ 41,447	\$ 26,553	\$ 61,324
521.02	MISCELLANEOUS	\$ 1,000		\$ 888	\$ 112	\$ 1,303
521.03	FISH STOCK	\$ 6,000		\$ 5,998	\$ 2	\$ 6,264
521.06	FISH CLUB	\$ 300		\$ -	\$ 300	\$ -
521.09	DAM MAINTENANCE	\$ 5		\$ -	\$ 5	\$ -
521.10	PATROL BOAT MAINTENANCE			\$ -	\$ -	\$ -
521.13	DAM INSPECTION	\$ 4,000		\$ 4,500	\$ (500)	\$ -
	SUB TOTAL	\$ 79,305	\$ 5,481	\$ 52,833	\$ 26,472	\$ 68,892
	12. LAKE RECLAMATION					
522.07	LAKE DREDGING/RAKING			\$ -	\$ -	\$ -
522.12	ALUM SYSTEM MAINTENANCE	\$ 3,000	\$ (660)	\$ 152	\$ 2,848	\$ 4,228
522.13	ED. & AWARENESS	\$ 800		\$ 566	\$ 234	\$ 598
522.15	ENVIRONMENTAL ATTORNEY	\$ 5		\$ -	\$ 5	\$ -
522.17	LAKE MANAGEMENT PROGRAM	\$ 7,000		\$ 3,307	\$ 3,693	\$ 2,938

POA FINANCIALS

			2020			EXPENDED
		BUDGETED	EXPENDED	EXPENDED	UNDER	01/01/2019-
			DECEMBER	TO DATE	OVER	12/30/2019
522.18	CONSULTANT FEES	\$ 15,500	\$ 7,311	\$ 14,382	\$ 1,119	\$ 9,993
522.19	MISCELLANEOUS			\$ -	\$ -	\$ -
	SUB TOTAL	\$ 26,305	\$ 6,651	\$ 18,407	\$ 7,898	\$ 17,756
	13. MAINTENANCE					
525.01	VEHICLE FUEL & MAINTENANCE	\$ 9,000	\$ 592	\$ 6,184	\$ 2,816	\$ 10,312
525.02	LANDSCAPING MAINTENANCE	\$ 14,500	\$ 214	\$ 3,946	\$ 10,554	\$ 7,987
525.03	GENERAL EQUIPMENT MAINTENANCE	\$ 2,000	\$ 147	\$ 710	\$ 1,290	\$ 1,573
525.04	MATERIAL MAINTENANCE BUILDING	\$ 1,000	\$ (680)	\$ 458	\$ 542	\$ (60)
525.06	PURCHASE MAINTENANCE EQUIPMENT	\$ 4,000	\$ 1,859	\$ 4,871	\$ (871)	\$ 4,073
525.10	WAGES	\$ 210,000	\$ 11,885	\$ 168,913	\$ 41,087	\$ 175,218
525.11	COMMUNITY MAINT. MATERIALS	\$ 5,000	\$ 473	\$ 4,769	\$ 231	\$ 3,436
525.12	PAYROLL TAXES	\$ 19,950	\$ 946	\$ 14,340	\$ 5,610	\$ 14,631
525.13	Bathroom Cleaning Service			\$ -	\$ -	\$ -
	Country Club offset	\$ (35,500)	\$ (11,903)	\$ (15,939)	\$ (19,561)	\$ (42,255)
	SUB TOTAL	\$ 229,950	\$ 3,533	\$ 188,252	\$ 41,698	\$ 174,916
				\$ -		
	14. NEWSLETTER/COMMUNICATIONS			\$ -		
527.01	NEWSLETTER PRINTING	\$ 19,250	\$ 1,621	\$ 12,216	\$ 7,034	\$ 18,980
357.00	REVENUES	\$ (20,000)	\$ (675)	\$ (11,726)	\$ (8,274)	\$ (17,125)
527.02	NEWSLETTER SALARIES	\$ 10,800	\$ 900	\$ 10,800	\$ -	\$ 10,800
527.03	POSTAGE	\$ 9,900	\$ 890	\$ 7,140	\$ 2,760	\$ 9,907
527.04	PAYROLL TAXES	\$ 1,026	\$ 77	\$ 963	\$ 63	\$ 938
	Country Club offset	\$ (4,500)	\$ (1,910)	\$ (2,363)	\$ (2,137)	\$ (5,565)
	SUB TOTAL	\$ 16,476	\$ 902	\$ 17,030	\$ (554)	\$ 17,935
529.00	15. PARKING LOTS					
529.01	REPAIRS & MAINTENANCE	\$ 1,000		\$ 15,841	\$ (14,841)	
	SUB TOTAL	\$ 1,000	\$ -	\$ 15,841	\$ (14,841)	\$ -
	16. PLAQUES & AWARDS					
570.01	GIFTS/AWARDS	\$ 5		\$ -	\$ 5	\$ 287
570.02	COMMITTEE APPRECIATION	\$ 500		\$ -	\$ 500	\$ 160
	SUB TOTAL	\$ 505	\$ -	\$ -	\$ 505	\$ 447
	17. SECURITY					
531.01	SALARY	\$ 49,000	\$ 2,884	\$ 50,902	\$ (1,902)	\$ 44,801
531.03	EQUIPMENT	\$ 1,500		\$ 1,236	\$ 264	\$ 1,142
531.04	VEHICLE MAINTENANCE/OPERATION	\$ 4,000	\$ 157	\$ 3,531	\$ 469	\$ 3,180
531.05	SECURITY CAMERAS	\$ 5,000		\$ 5,430	\$ (430)	\$ 7,221
531.06	PAYROLL TAXES	\$ 4,655	\$ 250	\$ 4,079	\$ 576	\$ 3,481
531.07	MISCELLANEOUS			\$ -	\$ -	\$ -
531.08	PATROL BOAT WAGES			\$ -	\$ -	\$ -
531.09	PATROL BOAT MAINTENANCE	\$ 1,200		\$ 4,063	\$ (2,863)	\$ 1,517
531.10	PATROL BOAT FUEL	\$ 400		\$ 277	\$ 123	\$ 422
531.11	INTERNET CONNECTION FEES	\$ 8,000	\$ 1,010	\$ 8,851	\$ (851)	\$ 6,696
	Country Club offset	\$ (2,650)	\$ (344)	\$ (344)	\$ (2,306)	\$ (1,292)
	SUB TOTAL	\$ 71,105	\$ 3,958	\$ 78,025	\$ (6,920)	\$ 67,168
533.00	***18. REAL ESTATE TAXES	\$ 165,419		\$ 144,204	\$ 21,215	\$ 162,384
	Country Club offset			\$ -	\$ -	
	SUB TOTAL	\$ 165,419	\$ -	\$ 144,204	\$ 21,215	\$ 162,384
	19. SENIOR CITIZENS					
535.01	BUS TRIPS	\$ 8,000		\$ 2,050	\$ 5,950	\$ 7,475
535.02	PARTIES/REFRESHMENTS	\$ 6,000		\$ 1,112	\$ 4,888	\$ 6,555
	SUB TOTAL	\$ 14,000	\$ -	\$ 3,162	\$ 10,838	\$ 14,030

POA FINANCIALS

			2020			EXPENDED
		BUDGETED	EXPENDED	EXPENDED	UNDER	01/01/2019-
			DECEMBER	TO DATE	OVER	12/30/2019
	20. UTILITIES					
537.01	FUEL	\$18,000	\$ 672	\$ 11,458	\$ 6,542	\$ 15,330
537.02	LIGHT/POWER	\$35,000	\$ 773	\$ 25,819	\$ 9,181	\$ 31,800
537.03	WATER	\$5,500	\$ 51	\$ 4,349	\$ 1,151	\$ 5,472
537.04	REFUSE COLLECTION	\$11,000	\$ 799	\$ 9,551	\$ 1,450	\$ 11,085
537.05	SEWERS	\$2,300		\$ 1,734	\$ 566	\$ 1,734
	Country Club offset	\$ (4,850)	\$ (1,939)	\$ (1,939)	\$ (2,911)	\$ (4,580)
	SUB TOTAL	\$ 66,950	\$ 356	\$ 50,971	\$ 15,979	\$ 60,840
	21. WOMEN'S CLUB					
539.01	HOSPITALITY	\$ 500	\$ 208	\$ 395	\$ 105	\$ 350
539.02	WELCOME NEW HOMEOWNERS	\$ 1,300	\$ 249	\$ 1,274	\$ 26	\$ 52
539.03	PROGRAMS	\$ 600		\$ 183	\$ 417	\$ 161
539.04	BEANSPROUTS	\$ 700		\$ -	\$ 700	\$ 61
539.05	DANCE RECITAL	\$ 5		\$ -	\$ 5	\$ -
539.06	K TO 2nd GRADE PROGS	\$ 700		\$ 306	\$ 394	\$ 379
539.07	MOMS & TOTS	\$ 400	\$ 75	\$ 75	\$ 325	\$ 283
539.08	3rd - 5th GRADE PROGS *	\$ 700		\$ 475	\$ 225	\$ 324
539.09	COMMUNITY EVENTS	\$ 7,500	\$ 843	\$ 5,443	\$ 2,057	\$ 6,029
539.10	(was 4-5)	\$ -		\$ -	\$ -	\$ -
539.11	WE-PLAY	\$ 300	\$ 75	\$ 75	\$ 225	\$ -
	SUB TOTAL	\$ 12,705	\$ 1,450	\$ 8,226	\$ 4,479	\$ 7,640
	22. YOUTH ACTIVITIES			\$ -		
541.02	YOUTH EVENTS	\$ 1,200		\$ 108	\$ 1,092	\$ 280
541.03	TEEN CENTER SALARY	\$ 5		\$ -	\$ 5	
541.04	PAYROLL TAXES			\$ -	\$ -	
541.05	Equipment/Services	\$ 5		\$ -	\$ 5	
	SUB TOTAL	\$ 1,210	\$ -	\$ 108	\$ 1,102	\$ 280
528.01	23. PROPERTY RIGHTS - LEGAL FEES	\$ 5		\$ -	\$ 5	
	24. SPECIAL FUNDS					
542.01	CAPITAL IMPROVEMENT FUND	\$ 50,000		\$ 50,000	\$ -	\$ 5
542.02	SINKING FUND	\$ 30,000		\$ 30,000	\$ -	\$ 5
542.03	COLLECTIONS RESERVE			\$ -	\$ -	\$ 5
542.04	COUNTRY CLUB RESERVE FUND	\$ 50,000	\$ 5,000	\$ 50,000	\$ -	
	SUB TOTAL	\$ 130,000	\$ 5,000	\$ 130,000	\$ -	\$ 15
	TOTAL BUDGET	\$ 1,709,452	\$ 69,661	\$ 1,599,328	\$ 110,124	\$ 1,480,483

		2020	
		December	Year To Date
ATHLETICS			
3210	Zumba		\$ 396.00
	TOTAL Income		
5210	Zumba		\$ (324.00)
	TOTAL Expense		
Athletics Total			\$ 72.00

BAR & RENTAL			
3010	Miscellaneous		\$ -
3011	Bar Receipts	\$ 4,204.46	\$ 94,218.99
3012	Tiffany Bar Receipts		\$ 7,285.71
3013	Rental - Rental Income	\$ 198.80	\$ 11,235.41
3014	Rental - Overtime Charges		\$ -
3015	Rental - Chairs		\$ 112.50
3016	Rental - Additional Staff		\$ 150.00
3017	Rental - Beverage Income		\$ 3,221.51
3018	Liquor Charges		\$ -
3019	Food Truck Friday		\$ -
	TOTAL Income	\$ 4,403.26	\$ 116,224.12
5011	Bar Supplies	\$ (153.62)	\$ (4,498.15)
5012	Liquor & Beer	\$ (155.96)	\$ (38,566.52)
5013	Soda Rental	\$ (144.00)	\$ (2,104.87)
5014	Rental Supplies		\$ -
5015	Miscellaneous		\$ (1,678.08)
5016	Propane Gas		\$ -
5017	Advertising Expense	\$ (760.00)	\$ (1,355.00)
5018	Repairs and Maintenance		\$ (5,023.59)
5019	Dart League		\$ -
5020	License & Permits		\$ (4,709.47)
5021	Cable	\$ (280.95)	\$ (3,077.32)
5550	Bar & Rental - Payroll	\$ (1,406.69)	\$ (28,332.96)
5551	Bar & Rental - Payroll Tax	\$ (170.66)	\$ (3,388.30)
5559	Equipment		\$ (1,892.97)
5560	Security Service	\$ (233.18)	\$ (233.18)
5561	Admin Service	\$ (2,082.90)	\$ (2,082.90)
5562	Maintenance Service	\$ (2,760.68)	\$ (2,760.68)
5563	Utilities		\$ -
5564	Bar & Rental WC Insurance		\$ -
	TOTAL Expense	\$ (8,148.64)	\$ (99,703.99)
Bar & Rental Total		\$ (3,745.38)	\$ 16,520.13

CAMP			
4001	Camp Transportation		\$ -
4002	Camp Before & After Care		\$ -

4003	Camp T-Shirts		\$ 10.00
4004	Camp Medical Late Forms		\$ -
4006	Camp Admin Fee		\$ 100.00
4007	Camp Sweatshirts		\$ -
4008	Camp Late Fee		\$ -
4101	Camp 1 Week		\$ -
4102	Camp 2 Week		\$ -
4103	Camp 3 Week		\$ -
4104	Camp 4 Week		\$ -
4105	Camp 5 Week		\$ -
4106	Camp 6 Week		\$ -
4107	Camp 7 Week		\$ -
4108	Camp 8 Week		\$ -
4109	Camp CIT		\$ -
4201	Teen Travel 1 Week		\$ -
4202	Teen Travel 2 Week		\$ -
4203	Teen Travel 3 Week		\$ -
4204	Teen Travel 4 Week		\$ -
4205	Teen Travel 5 Week		\$ -
4206	Teen Travel 6 Week		\$ -
4207	Teen Travel 7 Week		\$ -
4208	Teen Travel 8 Week		\$ -
	TOTAL Income	\$ -	\$ 110.00
6701	PR Director & Asst. Director		\$ -
6702	PR Tax Director & Asst. Director		\$ -
6711	PR Specialists		\$ -
6712	PR Tax Specialists		\$ -
6721	PR Supervisors		\$ -
6722	PR Tax Supervisors		\$ -
6731	PR Counselors		\$ -
6732	PR Tax Counselors		\$ -
6741	PR Counselors B&A Care		\$ -
6742	PR Tax Counselors B&A Care		\$ -
6743	PR Transportation		\$ -
6744	PR Tax Transportation		\$ -
6745	PR Satellite Bus		\$ -
6746	PR Tax Satellite Bus		\$ -
6747	PR Utility Camp		\$ -
6748	PR Tax Utility Camp		\$ -
6801	Admin	\$ (3,963.60)	\$ (3,963.60)
6802	Admin Tax	\$ (436.00)	\$ (436.00)
6811	Maintenance		\$ -
6812	Maintenance Tax		\$ -
6821	Waterfront Management		\$ -
6822	Waterfront Management Tax		\$ -
6831	Lifeguards		\$ -
6832	Lifeguards Tax		\$ -

6001	Camp Regular K-6		\$ -
6002	Teen Travel Trips		\$ -
6101	Camp Daily Buses		\$ -
6102	Camp Director Expense		\$ -
6103	Camp Theme Days		\$ -
6104	Camp Refreshments		\$ -
6105	Camp Rainy Day Activities		\$ -
6106	Camp Arts and Crafts		\$ -
6107	Camp Athletics		\$ -
6108	Camp Boating		\$ -
6201	Camp Pool Repairs		\$ -
6202	Camp Pool Open and Close		\$ (232.55)
6203	Camp Pool Chemical and Supplies		\$ (975.00)
6204	Camp Pool Propane		\$ -
6205	Pool Management		\$ -
6301	Camp Regular Shirts		\$ -
6302	Camp Staff Shirts		\$ -
6303	Camp CIT Shirts		\$ -
6501	Camp Telephone		\$ (34.95)
6502	Camp Stationary and Postage	\$ (181.27)	\$ (181.27)
6503	Camp Website		\$ -
6504	Camp General/Office Equipment		\$ -
6505	Camp Electronic		\$ -
6506	Camp Supplies/Cleaning		\$ -
6507	Camp Maintenance & Repairs		\$ (10.61)
6508	Camp Miscellaneous		\$ -
6509	Camp Advertising	\$ (262.50)	\$ (596.00)
6511	Camp Permits & License		\$ -
6512	Camp Insurance	\$ (8,146.96)	\$ (8,146.96)
6513	Camp Alarm System		\$ -
6514	Camp Awards		\$ -
6515	Camp First Aid Supplies		\$ -
6516	Camp Waterbottles		\$ -
6517	Camp Photos		\$ -
6518	Camp Utilities		\$ -
6519	Bank Charges		\$ -
6520	BankCard Fees		\$ -
6522	Rockaway Township Tax		\$ -
	TOTAL Expense	\$ (12,990.33)	\$ (14,576.94)
	Camp Total	\$ (12,990.33)	\$ (14,466.94)

CONCESSION STAND

	TOTAL Income	\$ -	\$ -
6031	Concession Stand - Payroll		\$ -
6032	Concession Stand - Payroll Tax		\$ -
6033	Food		\$ -
6034	Beverages		\$ -

6035	Ice Cream		\$	-
6036	Equipment		\$	-
6037	Exterminator		\$	-
6038	Supplies		\$	-
6039	Cleaning Supplies		\$	-
6041	Permits & License		\$	(50.00)
6042	Mileage		\$	-
6044	Administrative Service		\$	-
	TOTAL Expense		\$	-
	Concession Stand Total		\$	(50.00)

FESTIVAL DAY				
3046	Dreamland Amusements		\$	-
3047	Food Vendors		\$	-
3048	Festival Day Sponsor		\$	-
3049	Market Place		\$	-
3050	5K RUN		\$	-
3051	Battle of the Bands		\$	-
3061	Outside Vendors		\$	-
3062	Booster		\$	-
3063	Festival Day POA Transfer		\$	4,124.00
	TOTAL Income		\$	-
5051	Supplies, Games, Contest		\$	-
5055	Third Party Police Agreement		\$	-
5056	License for Beer Lawn		\$	-
5057	Entertainment		\$	(649.00)
5058	Equipment Rentals		\$	-
5059	Fireworks		\$	(3,475.00)
5060	Cash		\$	-
5061	Music Expense		\$	-
5062	Buses		\$	-
5063	Timing for 5K		\$	-
5064	Festival Lunches		\$	-
5065	Equipment Purchased		\$	-
6066	Advertising Expense		\$	-
6067	Maintenance Service		\$	-
6068	Administration Service		\$	-
6069	Security Service		\$	-
	TOTAL Expense		\$	-
	Festival Day Total		\$	-

GENERAL					
3140	Engraved Brick	\$	50.00	\$	1,100.00
3200	Bridge			\$	-
3201	WML Apparel	\$	52.00	\$	123.00
3202	Highrise ATM			\$	-
3203	License Plate Holder			\$	-

3204	Boat Storage		\$ 3,980.00
3060	POA Rent	\$ 5,000.00	\$ 60,000.00
5020	License & Fees		\$ -
5025	Registration		\$ 4,600.00
2104	State Of NJ Division of Taxation		\$ -
	TOTAL Income	\$ 5,102.00	\$ 69,803.00
5022	Federal Corp. Business Tax		\$ (7,978.00)
5023	NJ Corp. Business Tax		\$ -
5030	Miscellaneous		\$ (288.40)
5031	Bank Charges		\$ -
5032	Alarm & Fire System		\$ -
5033	Exterminator		\$ -
5034	Payroll Services	\$ (1,448.94)	\$ (10,288.39)
5035	Stationary & Postage		\$ (382.18)
5036	Bankcard	\$ (74.37)	\$ (5,550.20)
5038	Maintenance & Repairs	\$ (12.73)	\$ (18,528.33)
5039	Utilities	\$ (1,939.00)	\$ (1,939.00)
5041	Furniture & Renovation		\$ -
5042	Beautification and Restoration		\$ (7,195.00)
5046	Permits & Licenses		\$ -
5191	Insurance Expense	\$ (7,156.63)	\$ (7,156.63)
5192	Real Estate Tax		\$ -
5397	Security Service		\$ -
5398	Administrative Service		\$ -
5399	Maintenance Service	\$ (8,561.11)	\$ (8,561.11)
5400	Professional Fee	\$ (11,994.00)	\$ (17,994.00)
5402	Engraved Brick		\$ -
5403	Advertising Expense	\$ (75.00)	\$ (75.00)
5023	NJ Business Tax	\$ (8,000.00)	\$ (8,750.00)
5024	POA Management Fee	\$ (1,000.00)	\$ (12,000.00)
	TOTAL Expense	\$ (40,261.78)	\$ (106,686.24)
General Total		\$ (35,159.78)	\$ (36,883.24)

HOUSE ACTIVITIES			
3056	New Years Eve		\$ 160.00
3057	Valentine's Dance		\$ -
3058	Comedy Night		\$ 50.00
3072	Wine Tasting		\$ -
3073	Beach Party		\$ -
3075	Craft Beer Festival		\$ 7,180.00
3074	Art & Wine		\$ -
3076	Yoga		\$ -
3078	Adult Halloween Party		\$ -
	TOTAL Income	\$ -	\$ 7,390.00
5083	Summer Kick Off		\$ -

5084	Beach Party		\$ -
5085	Beach Party - Liquor License		\$ -
5086	Holiday Party		\$ (81.68)
5087	Supplies & Equipment		\$ -
5089	Valentines Dance		\$ -
5093	Miscellaneous		\$ (431.28)
5096	Comedy Night		\$ (550.00)
5097	Craft Beer Festival		\$ (3,282.53)
5098	Yoga		\$ -
5099	New Years Eve		\$ -
6026	Advertising Expense	\$ (337.50)	\$ (337.50)
6027	Maintenance Service	\$ (145.32)	\$ (145.32)
6040	Administration Service	\$ (529.84)	\$ (529.84)
6045	Security Service	\$ (36.82)	\$ (36.82)
6046	Wine Tasting		\$ -
6047	Art & Wine		\$ -
6049	Adult Halloween Party		\$ -
	TOTAL Expense	\$ (1,049.48)	\$ (5,394.97)
House Activities Total		\$ (1,049.48)	\$ 1,995.03

WOMEN'S CLUB SCHOLARSHIP			
3120	Scholarship Income		\$ -
3121	Ladies Comedy Night		\$ -
3125	Garage Sale		\$ 45.00
3126	Movie Night		\$ -
3127	Fall Festival		\$ 50.00
3128	Club Night		\$ 1,139.48
3129	Scrap-A-Thon		\$ -
3135	Photos		\$ 400.00
3136	Magnets		\$ 60.00
3137	UPS POD/Misc		\$ 300.00
3138	Cookbooks		\$ -
3139	Holiday Fair		\$ -
3141	Murder Mystery		\$ -
3142	St. Patricks Pub Night		\$ -
3143	Mothers Market		\$ -
3144	Family Game Night		\$ -
3145	Scholarship Sponsor		\$ -
3146	Towels		\$ 30.00
3147	Sundaes By The Lake		\$ -
3148	Scholarship Donations		\$ 1,625.00
3149	Water Bottles		\$ 19.00
3150	Summer Splash Down		\$ -
3151	Zumba		\$ -
3152	Fill A Bag		\$ -
3153	Olive Oil & Cheese		\$ -
3154	Medium Event		\$ -

3156	Krispy Kreme Event		\$ 1,692.00
3159	Adult Painting Party		\$ 160.00
3160	Latin Dance Night		\$ 2,850.00
3161	Baking Contest		\$ 43.00
3162	Lawn Signs	\$ 390.00	\$ 2,634.18
3163	Food Fundraisers	\$ 3,419.00	\$ 5,246.00
3164	WML Apparel	\$ 63.00	\$ 796.02
3165	Mums Sale	\$ 661.00	\$ 5,957.00
3166	Calendar	\$ 63.50	\$ 663.50
	TOTAL Income	\$ 4,596.50	\$ 23,046.68
5120	Medium Event		\$ -
5121	Scholarships		\$ (6,000.00)
5122	Decorations/Refreshments		\$ -
5123	Club Night		\$ (400.00)
5125	Sundaes By The Lake		\$ -
5130	Slides		\$ -
5131	St. Patricks Pub Night		\$ -
5132	Krispy Kreme Event		\$ (773.82)
5137	Baking Contest		\$ (248.58)
5155	Adult Painting Party		\$ -
5156	Latin Dance Night		\$ (1,146.01)
5157	Holiday Craft Fair		\$ -
5158	Lawn Signs		\$ (861.89)
5159	Food Fundraisers		\$ (835.67)
5160	Mums	\$ (592.82)	\$ (3,800.32)
5161	WML Apparel	\$ (44.20)	\$ (44.20)
	TOTAL Expense	\$ -	\$ (7,422.40)
Women's Club Scholarship Total		\$ 4,596.50	\$ 15,624.28

WOMEN'S CLUB			
3111	Karate		\$ 229.50
3114	Dance & Acrobatics		\$ 1,032.00
3116	Dance & Acrobatics - Recital		\$ -
3117	Dance & Acrobatics - Costumes		\$ -
3118	Tumbling for Tots		\$ 669.00
	TOTAL Income	\$ -	\$ 1,930.50
5111	Karate Expense		\$ (184.00)
5113	Women's Club Supplies		
5114	Dance & Acrobatics - Payroll		\$ (3,603.99)
5115	Dance & Acrobatics - Payroll Tax		\$ (338.17)
5117	Dance & Acrobatics - Costumes		\$ (2,791.32)
5118	Dance & Acrobatics - Recital		\$ (503.45)
5119	Tumbling for Tots		\$ -
5133	Maintenance Service	\$ (435.96)	\$ (435.96)
5134	Administration Service	\$ (922.71)	\$ (922.71)
5135	Security Service	\$ (73.63)	\$ (73.63)
5136	Advertising Expense	\$ (475.00)	\$ (475.00)

5180	Supplies		\$ -
5181	Dance & Acrobatics - Refund		\$ -
5552	Dance & Acro Teacher		\$ -
	TOTAL Expense	\$ (1,907.30)	\$ (9,328.23)
	Women's Club Total	\$ (1,907.30)	\$ (7,397.73)

TOTAL		\$ (50,255.77)	\$ (24,586.47)
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NOTES

*Dance & Acro income collected at YE 2019 for 2019-2020 dance year

ALLOCATIONS

UNAUDITED

PRESCHOOL School Year June 16 2020 - June 15 2021

		2020											
		BUDGET	July	August	September	October	November	December	YTD Actual				
3101	Summer Fun 3 Day Summer 2020	\$ 4,745.00											\$ -
3103	Summer Fun 2 Day Summer 2020	\$ 5,810.00											\$ -
	Total	\$ 10,555.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3112	Late Fee												\$ -
3106	2 Day 2020-2021	\$ 13,764.00											\$ -
3107	3 Day 2020-2021	\$ 39,187.00											\$ -
3108	5 Day 2020-2021	\$ 55,216.00											\$ -
	Total	\$ 108,167.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL INCOME	\$ 118,722.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5101	Preschool - Payroll	\$ 61,476										\$ 121	\$ 121
5555	Preschool - Payroll Tax	\$ 6,762										\$ 11	\$ 11
6001	Gas	\$ 1,500	\$ 41	\$ 34	\$ 34	\$ 36	\$ 80	\$ 136	\$ 361				\$ 361
6002	Telephone	\$ 575	\$ 65	\$ 56	\$ 56	\$ 56	\$ 56	\$ 56	\$ 346				\$ 346
6004	Utilities	\$ 750	\$ 25	\$ 47	\$ 13	\$ 46	\$ 1	\$ 64	\$ 196				\$ 196
6005	Licenses & Permits	\$ 250		\$ 30	\$ 165				\$ 195				\$ 195
6006	Advertising	\$ 500							\$ -				\$ -
6007	Repairs & Maintenance	\$ 675					\$ 269		\$ 269				\$ 269
6008	Alarm	\$ 500				\$ 154			\$ 154				\$ 154
6010	Real Estate Tax	\$ 8,755		\$ 2,421					\$ 2,414				\$ 4,835
6012	Water/Sewer	\$ 100				\$ 10			\$ 10				\$ 20
6013	Supplies	\$ 1,800	\$ 29						\$ -				\$ 29
6015	Exterminator	\$ -							\$ -				\$ -
	Expense	\$ 83,643	\$ 160	\$ 2,559	\$ 133	\$ 468	\$ 2,829	\$ 389	\$ 6,537				\$ 6,537
6009	Insurance	\$ 14,347							\$ -				\$ -
6016	Maintenance Service	\$ 4,863							\$ -				\$ -
6017	Administration Service	\$ 2,022							\$ -				\$ -
	Allocated Expense	\$ 21,231	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
	TOTAL EXPENSE	\$ 104,874	\$ 160	\$ 2,559	\$ 133	\$ 468	\$ 2,829	\$ 389	\$ 6,537				\$ 6,537
Preschool Total		\$ 13,848	\$ (160)	\$ (2,559)	\$ (133)	\$ (468)	\$ (2,829)	\$ (389)	\$ (6,537)				\$ (6,537)

Summer Fun 2 Day
 Summer Fun 3 Day
 2 Day As of 09/15
 3 day As of 09/15
 5 day As of 09/15
 TOTAL ANTICIPATED INCOME _____ \$
 September - June _____ \$
 ALLOCATIONS! Allocations are done in June at the end of the school year

20201 BALLROOM - GOLD LOUNGE TOTAL USAGE FRI, SAT, SUN

1/5/21

	<u>DAY</u>	<u>DATE</u>	<u>GROUP</u>	<u>DESCRIPTION</u>
JAN	Fri.	1/1		
	Sat	1/2		
	Sun	1/3		
	Fri	1/8		
	Sat	1/9		
	Sun	1/10		
	Fri	1/15		
	Sat	1/16		
	Sun	1/17		
	Fri	1/22		
	Sat	1/23		
	Sun	1/24		
	Fri	1/29		
Sat	1/30			
Sun	1/31			
FEB	Fri	2/5		
	Sat	2/6		
	Sun	2/7		
	Fri	2/12		
	Sat	2/13		
	Sun	2/14		
	Fri	2/19		
	Sat	2/20		
	Sun	2/21		
	Fri	2/26		
Sat.	2/27			
Sun.	2/28			
MAR	Fri	3/5		
	Sat	3/6		
	Sun	3/7		
	Fri	3/12		
	Sat	3/13		
	Sun	3/14		
	Fri	3/19		
	Sat	3/20		
	Sun	3/21		
	Fri.	3/26		
	Sat.	3/27		
	Sun.	3/28		
APR	Fri.	4/2		
	Sat.	4/3	R	70th Birth. Party - 5 - 10 PM
	Sun.	4/4		

	Fri	4/9		
	Sat	4/10	R	Bat Mitzva - TBD
	Sun	4/11		
	Fri	4/16		
	Sat	4/17		
	Sun.	4/18		
	Fri	4/23		
	Sat	4/24		
	Sun	4/25		
	Fri	4/30		
MAY	Sat	5/1		
	Sun	5/2		
	Fri	5/7		
	Sat	5/8	R	Reception - 4 - 9 PM
	Sun	5/9		
	Fri	5/14		
	Sat	5/15	R	Wedding - 5 - 10 PM
	Sun	5/16		
	Fri	5/21	R	Reception - TBD
	Sat	5/22	R	Wedding - 3-8 PM
	Sun.	5/23	R	Wedding - TBD
	Fri	5/28		
	Sat	5/29	R	Reception - 4 - 9 PM
	Sun	5/30		
JUN	Fri	6/4	R	Reception - 5:30 - 10:30 PM
	Sat	6/5	R	Reception - 7 - 12 AM
	Sun	6/6		
	Fri	6/11		
	Sat	6/12	R	Wedding - 4 - 9 PM
	Sun	6/13		
	Fri	6/18		
	Sat	6/19		
	Sun	6/20		
	Fri	6/25		
	Sat	6/26	R	Reception - 2:30 - 7:30 PM
	Sun	6/27		
JUL	Fri	7/2		
	Sat	7/3		
	Sun.	7/4		
	Fri	7/9		
	Sat	7/10		
	Sun	7/11		
	Fri	7/16		
	Sat	7/17		
	Sun	7/18		
	Fri	7/23		
	Sat	7/24	R	Wedding - 6 - 11 PM

	Sun	7/25		
	Fri	7/30		
	Sat	7/31		
AUG	Sun	8/1		
	Fri	8/6		
	Sat	8/7		
	Sun	8/8		
	Fri	8/13		
	Sat	8/14		
	Sun	8/15		
	Fri	8/20		
	Sat	8/21		
	Sun	8/22		
	Fri	8/27		
	Sat	8/28		
	Sun	8/29		
SEP	Fri	9/3		
	Sat.	9/4		
	Sun	9/5	R	Wedding 6 -11 PM
	Fri	9/10		
	Sat	9/11		
	Sun	9/12		
	Fri	9/17		
	Sat	9/18	R	Wedding - TBD
	Sun	9/19	R	Party - 2-7 PM
	Fri	9/24		
	Sat.	9/25	R	Wedding - 4 - 11 PM (7 Hours)
	Sun.	9/26		
OCT	Fri	10/1		
	Sat	10/2	R	WML Camp Reunion - TBD
	Sun	10/3		
	Fri	10/8		
	Sat	10/9		
	Sun	10/10		
	Fri	10/15		
	Sat	10/16		
	Sun	10/17		
	Fri	10/22		
	Sat	10/23		
	Sun	10/24		
	Fri	10/29		
	Sat	10/30	R	Christina Kozak - 5 - 10 PM
	Sun	10/31		
NOV	Fri	11/5		
	Sat	11/6	R	Wedding - TBD
	Sun	11/7		
	Fri	11/12		
	Sat	11/13		

	Sun	11/14		
	Fri	11/19		
	Sat	11/20		
	Sun	11/21		
	Fri	11/26		
	Sat	11/27		
	Sun	11/28		
DEC	Fri	12/3		
	Sat	12/4	R	Wedding - 5 - 11 PM (6 Hrs)
	Sun	12/5		
	Fri	12/10		
	Sat	12/11		
	Sun	12/12		
	Fri	12/17		
	Sat	12/18		
	Sun	12/19		
	Fri	12/24		
	Sat	12/25		
	Sun	12/26		
	Fri	12/31		
USED SUB TOTAL			21	
DAYS AVAILABLE			157	
AVAILABLE TO BOOK			136	
% AVAILABLE TO BOOK			87%	
				% USED
			USED	Booked
ATH	Athletics		-	0%
BD	Blood Drive		-	0%
S	Boy/Cub Scouts		-	0%
CAMP	Camp		-	0%
CA	Civic Affairs		-	0%
FD	Festival Day		-	0%
HAC	House Activities		-	0%
LAKE	Lake		-	0%
LC	Lion's Club		-	0%
POA	Property Owners		-	0%
PS	Preschool		-	0%
R	Rentals		21	13%
WC	Women's Club		-	0%
GL	Gold Lounge		-	0%
Total Booked			21	

ROLL CALL SHEET - PHONE NOTES 2020 Meeting Date

Sunday 12/30/20
 Start Time

WED. 12/23 3:21 PM
 End Time

PAGE 1, Motions 1-9

ROLL CALL	1	2	3	4	5	6	7	8	9
ABST - Absent									
ABST - Abstain									
Roger Crook	Y	Y							
Patricia Degnan	Y	Y							
Scott Desort	Y	Y							
Mike Iardi	Y	Y							
Glen Katz	Y	Y							
Mark Kempner	Y	Y							
Steve Koenigsberg	Y	Y							
Deborah Linnell	Y	Y							
Michael Lynch	ABST.	ABST.							
Daryl Macellaro	Y	Y							
Joanne Machalaba	Y	Y							
Kristen Neu	Y	Y							
Ami Nickel	Y	Y							
Russ Nolan	Y	Y							
Kim Stecher	Y	Y							
Mike Stockhoff	Y	Y							
Patrizia Trento	Y	Y							
MOTION 1		MOTION 2		MOTION 3		MOTION 4		MOTION 5	

Carried - 'C' Defeated - 'D'

Motion By JUANNE MACHALABA
 2nd By MICHAEL IARDI

Motion By JUANNE MACHALABA
 2nd By MICHAEL IARDI

Motion By
 2nd By

Motion By
 2nd By

Motion By
 2nd By

Motion By
 2nd By

Motion By
 2nd By

Motion By
 2nd By

Motion By
 2nd By

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # <u> / </u>

DATE 12/19/2020

BY Joanne Machalaba
COMMITTEE Board

TITLE Treasurer

MOTION to enter into a contract with Nisivoccia LLP, to provide Country Club financial auditing services and tax preparation for the 2020 fiscal year as described in their engagement letter, for an amount up to \$17,600. This includes the price quote of \$16,000 and a contingency amount of \$1,600 (10%) for potential additional work and fees.

Monies to come from Country Club.

(SIGNATURE)

SECONDED BY _____

EXPLANATION: An annual financial audit is required per WML bylaws. Nisivoccia has performed the audit over several years and is experienced with our financial process. This will provide continuity of service. Their fees are competitive.

CARRIED _____

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

 POA

 X COUNTRY CLUB

MONEY TO COME FROM

LINE # \$ 17,600.00

LINE # \$

LINE/FUND \$



200 Valley Road, Suite 300
Mt. Arlington, NJ 07856
973.298.8500

11 Lawrence Road
Newton, NJ 07860
973.383.6699

nisivoccia.com

Independent Member
BKR International

December 14, 2020

To the Board of Directors of
White Meadow Lake and Country Club, Inc.
100 White Meadow Road
Rockaway, NJ 07866

You have requested that we audit the basic financial statements of White Meadow Lake and Country Club, Inc. (the "Club"), which comprise the balance sheet as of December 31, 2020, and the related statements of operations and retained earnings, and cash flows for the year then ended, and the related notes to the financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objectives of our expressing an opinion on the financial statements.

The supplementary schedule of certain revenues and expenses will be presented for purposes of additional analysis and is not a required part of the financial statements. Such information will be subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. Our auditor's report will provide an opinion on the supplementary information in relation to the financial statements as a whole.

Auditor Responsibilities

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions.

White Meadow Lake and Country Club, Inc.

Page 2

December 14, 2020

As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements (whether caused by errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations) may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Other Services

We will prepare the Club's federal and state income tax returns for the year ended December 31, 2020 based on information provided by you. We will also assist in preparing the financial statements, and related notes of the Club in conformity with U.S. generally accepted accounting principles.

With respect to any nonattest services we perform, we will not assume management responsibilities on behalf of the Club. However, we will provide advice and recommendations to assist management of the Club in performing its responsibilities.

The Club's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

We are not hosts for any client information. You are expected to retain all financial and non-financial information to include anything you upload to a portal and are responsible for downloading and retaining anything we upload in a timely manner. Portals are only meant as a method of transferring data, are not intended for the storage of client information, and may be deleted at any time. You are expected to maintain control over your accounting systems to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of your data or records. Giving us access to your accounting system does not make us hosts of information contained within.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the AICPA.

- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account codings and approving journal entries. Our firm will advise the Club with regard to tax positions taken in the preparation of the tax return, but the Club must make all decisions with regard to those matters.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence;
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the entity's auditor;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

White Meadow Lake and Country Club, Inc.

Page 4

December 14, 2020

Reporting

We will issue a written report upon completion of our audit of the Club's basic financial statements. Our report will be addressed to the board of directors of the Club. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

In accordance with the terms and conditions of this engagement agreement, the Club shall be responsible for the accuracy and completeness of all data, information and representations provided to us for purposes of this engagement. Because of the importance of oral and written management representations to the effective performance of our services, the Club releases and indemnifies our firm and its personnel from any and all claims, liabilities, costs and expenses attributable to any misrepresentation by management and its representatives (Misrepresentation Claims).

Thomas Dartnell is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Nisivoccia LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered as work progresses and are payable upon presentation. We estimate that our fee for the audit and tax return preparation will be \$16,000. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the Club's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

If, after starting the fieldwork, the Club, does not provide us with complete and timely information required to complete the audit, we may have to withdraw our professional staff and return at a later date when the information has been completed and made available to us. This creates an inefficient audit process. These circumstances cause additional time to be incurred on our part and make it very difficult to complete the audit in accordance with previously scheduled deadlines and on a timely basis.

White Meadow Lake and Country Club, Inc.

Page 5

December 14, 2020

Additional billings may be rendered for any additional time incurred by our professional staff due to the necessity of rescheduling your audit.

Upon issuance of the draft financial statements the Club has 30 days to authorize Nisivoccia LLP to issue the financial statements. If additional time is taken by the Club, it may require Nisivoccia LLP to perform additional audit procedures as required by our professional standards. We will bill you additional for these services.

The audit documentation for this engagement is the property of Nisivoccia LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to a regulator pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Nisivoccia LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to relevant regulator. The regulator may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditors' report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

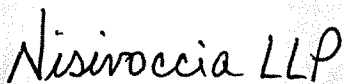
Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,



Nisivoccia LLP

White Meadow Lake and Country Club, Inc.

Page 6

December 14, 2020

RESPONSE:

This letter correctly sets forth our understanding.

White Meadow Lake and Country Club, Inc.

Acknowledged and agreed on behalf of White Meadow Lake and Country Club, Inc. by:

Name: _____

Title: _____

Date: _____

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # <u>2</u>

DATE 12/19/2020

BY Joanne Machalaba

TITLE Treasurer

COMMITTEE Board

MOTION to enter into a contract with Nisivoccia LLP, to provide POA financial auditing and tax preparation services for the 2020 fiscal year as described in their engagement letter, for an amount up to \$23,925. This includes the price quote of \$21,750 and a contingency amount of \$2,175 (10%) for potential additional work and fees.

Monies to come from line 513.03. This will overspend the line.

(SIGNATURE)

SECONDED BY _____

EXPLANATION: An annual financial audit is required per WML bylaws. Nisivoccia has performed the audit over several years and is experienced with our financial process. This will provide continuity of service. Their fees are competitive.

CARRIED _____

INVOICE TO

DEFEATED _____

POA

WITHDRAWN _____

COUNTRY CLUB

AMENDED _____

MONEY TO COME FROM

LINE # 513.03 \$ 23,925.00

LINE # _____ \$ _____

LINE/FUND _____ \$ _____



200 Valley Road, Suite 300
Mt. Arlington, NJ 07856
973.298.8500

11 Lawrence Road
Newton, NJ 07860
973.383.6699

nisivoccia.com

Independent Member
BKR International

December 14, 2020

To the Board of Directors of
White Meadow Lake Property Owners' Association, Inc.
100 White Meadow Road
Rockaway, NJ 07866

You have requested that we audit the basic financial statements of White Meadow Lake Property Owners' Association, Inc. (the "Association"), which comprise the balance sheet as of December 31, 2020, and the related statements of revenues, expenses, and changes in members' equity, and cash flows for the year then ended, and the related notes to the financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objectives of our expressing an opinion on the financial statements. Supplementary information about future major repairs and replacements is required by the Financial Accounting Standards Board (FASB). Although we will apply certain limited procedures with respect to the required supplementary information, we will not audit the information and will not express an opinion on it.

Also, the supplementary schedule of operating expenses information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

Auditor Responsibilities

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. The determination of whether funds designated for future major repairs and replacements are adequate to meet such future costs is outside the scope of the engagement.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

White Meadow Lake Property Owners' Association, Inc.

Page 2

December 14, 2020

If appropriate, our procedures will include tests of documentary evidence that support the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements (whether caused by errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations) may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS.

In making our risk assessments, we consider internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Other Services

We will prepare the Association's federal 990 informational return for the fiscal year ending December 31, 2020. We will also assist in preparing the financial statements, and related notes of the Association in conformity with U.S. generally accepted accounting principles.

With respect to any nonattest services we perform, we will not assume management responsibilities on behalf of the Association. However, we will provide advice and recommendations to assist management of the Association in performing its responsibilities.

The Association's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

We are not hosts for any client information. You are expected to retain all financial and non-financial information to include anything you upload to a portal and are responsible for downloading and retaining anything we upload in a timely manner. Portals are only meant as a method of transferring data, are not intended for the storage of client information, and may be deleted at any time. You are expected to maintain control over your accounting systems to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of your data or records. Giving us access to your accounting system does not make us hosts of information contained within.

December 14, 2020

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the AICPA.
- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account codings and approving journal entries. Our firm will advise the Association with regard to tax positions taken in the preparation of the tax return, but the Association must make all decisions with regard to those matters.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the Association from whom we determine it necessary to obtain audit evidence;
 - iv. With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the Association's auditor;
- e. For identifying and ensuring that the Association complies with the laws and regulations applicable to its activities;

December 14, 2020

- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the Association involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Reporting

We will issue a written report upon completion of our audit of Association's basic financial statements. Our report will be addressed to the board of directors of the Association. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

White Meadow Lake Property Owners' Association, Inc.

Page 5

December 14, 2020

In accordance with the terms and conditions of this engagement agreement, the Association shall be responsible for the accuracy and completeness of all data, information and representations provided to us for purposes of this engagement. Because of the importance of oral and written management representations to the effective performance of our services, the Association releases and indemnifies our firm and its personnel from any and all claims, liabilities, costs and expenses attributable to any misrepresentation by management and its representatives (Misrepresentation Claims). This Release and indemnification as to Misrepresentation Claims shall apply and be given to the fullest extent of the law.

Thomas Dartnell is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Nisivoccia LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered as work progresses and are payable upon presentation. We estimate that our fee for the audit will be \$21,750 for audit and information return preparation. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the Association's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

If, after starting the fieldwork, the Association, does not provide us with complete and timely information required to complete the audit, we may have to withdraw our professional staff and return at a later date when the information has been completed and made available to us. This creates an inefficient audit process. These circumstances cause additional time to be incurred on our part and make it very difficult to complete the audit in accordance with previously scheduled deadlines and on a timely basis. Additional billings may be rendered for any additional time incurred by our professional staff due to the necessity of rescheduling your audit.

Upon issuance of a draft financial statement, the Association has 30 days to authorize Nisivoccia LLP to issue the financial statement. If additional time is taken by the Association, it may require Nisivoccia LLP to perform additional audit procedures as required by professional standards. We will bill you additional for these services.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

The audit documentation for this engagement is the property of Nisivoccia LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to a regulator pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Nisivoccia LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the relevant regulator. The regulator may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditors' report to the date the financial statements are issued.

White Meadow Lake Property Owners' Association, Inc.

Page 6

December 14, 2020

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Nisivoccia LLP

Nisivoccia LLP

RESPONSE:

This letter correctly sets forth our understanding.

White Meadow Lake Property Owners' Association, Inc.

Acknowledged and agreed on behalf of White Meadow Lake Property Owners' Association, Inc. by:

Name: _____

Title: _____

Date: _____

Application for Household Member
(This application must be renewed each calendar year)

I, _____ state the following in my request to the White Meadow Lake Board of Directors to add an additional individual(s) as a household member.

1. I am the deeded owner of the property located at _____, Rockaway, NJ.
2. I am a White Meadow Lake Property Owner in good standing and I understand that I must remain a member in good standing.
3. I request the following individual _____ be added as a member of my household.
4. He/She has lived in my home for at least six (6) months. This home is his/her primary residence.
5. He/She will produce proof to the White Meadow Lake Office that he/she resides in my home as set forth in the attached. (Residency information to be attached) I further understand that proof of continuing residency will be required each calendar year.
6. Section 9 of the Constitution states "Immediate family is defined as the owner and his/her spouse, their children, parents and unmarried grandchildren regularly residing in the premises, and such other persons that the Board of Directors may deem eligible, within the spirit of this paragraph."

Please supply additional information to help the board make the determination that the applicant is considered an immediate family member: *He is my significant other. We have lived together at the above address for the past 16 years and are planning to continue to do so. We are not always together when he wants to visit the common grounds and the lake.*

7. If approved, I understand that by adding this individual, he/she is not granted voting rights, may not hold office or be entitled to free guest passes but shall have the ability to use all the facilities at White Meadow Lake.
8. I understand that the White Meadow Lake Board of Directors will consider the information supplied in support of this application in determining if this individual is granted the privilege of using the facilities at White Meadow Lake.

I certify that the statements and information given are true and if found to be false, the privileges granted to this individual may be revoked.

9. Associate Membership is available for persons habitually residing in the home, other than immediate family. See "Explanation of Dues" for more information.

Date: Dec. 29, 2020

Phone #: _____

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # _____

DATE 1/20/21

BY Michael Ilardi **TITLE** President

COMMITTEE Board

MOTION: Motion to accept salaries as discussed in closed caucus.

Michael Ilardi
(SIGNATURE)

SECONDED BY _____

EXPLANATION _____

CARRIED _____

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

____ **POA**

____ **COUNTRY CLUB**

MONEY TO COME FROM

LINE # _____ **\$** _____

LINE # _____ **\$** _____

LINE/FUND _____ **\$** _____

**WML POA BOARD OF DIRECTORS
MOTION**

Motion

DATE January 20, 2021

BY Joanne Machalaba **TITLE** Treasurer

COMMITTEE: Board

MOTION

To move a minimum of \$10,000 per month from the POA Country Club Reserve Fund line 542.04 to the Country Club Reserve Fund account beginning in March 2021.

This monthly amount may be increased, up to the POA budgeted amount, upon approval of the Treasurer and President.

Joanne Machalaba
(SIGNATURE)

SECONDED BY _____

EXPLANATION

CARRIED _____

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

 X **POA**

 COUNTRY CLUB

MONEY TO COME FROM

LINE #542.04 \$100,000

**WML POA BOARD OF DIRECTORS
MOTION**

Motion

DATE 1/16/21

BY Michael Ilardi **TITLE** President

COMMITTEE Board

MOTION to revise Section S, Election Committee, #10 & add #11 to the Administrative Guidelines to reflect what complies with the NJ regulation & what was added by the Legal & By-Laws Committee.

Michael Ilardi _____
(SIGNATURE)

SECONDED BY _____

EXPLANATION The Legal & By-Laws motion passed on July 15, 2020 to make changes to this section, however when #10 was added, it was misleading because only the first sentence is in accordance with the NJ regulations. The rest of the paragraph is not mandated but added by the committee.

CARRIED _____

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

___ **POA**

___ **COUNTRY CLUB**

MONEY TO COME FROM

LINE # _____ **\$** _____

LINE # _____ **\$** _____

LINE/FUND _____ **\$** _____

Election Committee

1. An Election Committee shall be established as provided for in Section 36 of the Constitution. The President, with the approval of the Board, shall appoint the members. This Committee shall consist of at least four ~~three~~ members and preferably seven ~~one~~ alternate. The members shall not be candidates ~~be Board members~~ not currently running for office or their family members, nor shall they have served on the nominating committee for the same election year. Committee members must be in good standing with WML. ~~If there are not enough Board members meeting these criteria, then the President with the approval of the Board will select non-board members in good standing having no affiliation to any of the candidates to the election or to other Election Committee Members to fill the Committee.~~ The Election Committee shall be appointed after the Nominating Committee has announced its selections.

2. The election will start at 9:00 a.m. and end at 3:00 ~~4:00~~ p.m. or as otherwise announced at a Board meeting.

3. The Election Committee will administer the election based upon the rules and procedures that have been developed. At least three members ~~and~~ must be on the premises during ~~throughout~~ the duration of the election. The Committee may make such rules and procedures provided they are not inconsistent with these procedures or the Constitution with the goal of making the election fair and objective.

#4-9 NO Changes

10. In accordance with NJ PREDFDA regulations, ballot counting shall be done publicly.

11. One committee member will read each ballot aloud. Another member seated next to the reader will visually confirm that the ballot has been read correctly. At least two members will independently tally the votes as they are read so the two (or more) tallies can be compared to confirm the count. It is recommended that each tally sheet shall have no more than 30 votes counted. After 30 votes have been counted, the tally sheets will be compared. If the count is off on any line, that line will be reread and recounted until the two sheets match. The thirty ballots and two tally sheets will be stapled together and maintained for inspection for a period not less than 90 days.

WML POA BOARD OF DIRECTORS
MOTION

Motion # _____

DATE January 20, 2021

BY Deborah Linnell TITLE Co-Chair

COMMITTEE: Camp

MOTION: To hire Travis Hubert as Day Camp Director for WML Camp 2021 season

Deborah Linnell
(SIGNATURE)

SECONDED BY _____

EXPLANATION:

Travis has worked on staff in previous seasons and his contract will be discussed in closed session.

CARRIED

DEFEATED

WITHDRAWN

AMENDED

INVOICE TO

____ POA

X COUNTRY CLUB

MONEY TO COME FROM

WML POA BOARD OF DIRECTORS
MOTION

Motion # _____

DATE January 20, 2021

BY Deborah Linnell TITLE Co-Chair

COMMITTEE: Camp

MOTION: To hire Meghan Mattison as Day Camp Assistant Director for WML Camp 2021 season.

Deborah Linnell
(SIGNATURE)

SECONDED BY _____

EXPLANATION

Meghan has worked on staff in previous seasons and her contract will be discussed in closed session.

CARRIED

DEFEATED

WITHDRAWN

AMENDED

INVOICE TO

____ POA

____X_COUNTRY CLUB

MONEY TO COME FROM

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # _____

DATE 1/13/21

BY Debby Linnell / Steve Koenigsberg **TITLE** Co-Chairs

COMMITTEE Camp

MOTION To adopt camp budget and rates for the 2021 season.

(SIGNATURE)

Debby Linnell / Steve Koenigsberg

SECONDED BY _____

EXPLANATION The Camp Budget and rates for the 2021 Season assumes a full summer with no restrictions.

CARRIED _____

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

 POA

 X **COUNTRY CLUB**

MONEY TO COME FROM

LINE # _____

LINE # _____ **\$** _____

LINE/FUND _____ **\$** _____

CAMP BUDGET

		2019 Budget	2019 Actual	2020 Budget	2020 *Actual	2021 Budget
40000 CAMP FEES						
4001	Camp Transportation	\$ 6,093.00	\$ 4,570.00	\$ 5,351.00		\$ 5,351.00
4002	Camp Before & After Care	\$ 11,077.00	\$ 13,510.00	\$ 11,655.00		\$ 11,655.00
4003	Camp T-Shirts	\$ 251.00	\$ 330.00			
4004	Camp Medical Late Forms	\$ 225.00	\$ 390.00			
4005	Camp Extension					
4006	Other Income (admin fee)	\$ 162.50	\$ 172.00			
4007	Camp Sweatshirts					
4008	Camp Late Fee	\$ 187.50	\$ 175.00			
41000 CAMP REGULAR						
4101	Camp 1 Week	\$ 2,078.50	\$ 1,388.00	\$ 2,222.00		\$ 2,222.00
4102	Camp 2 Week	\$ 9,739.50	\$ 9,842.00	\$ 8,788.00		\$ 8,788.00
4103	Camp 3 Week	\$ 8,512.00	\$ 9,367.00	\$ 9,849.00		\$ 9,849.00
4104	Camp 4 Week	\$ 20,775.00	\$ 3,760.00	\$ 11,210.00		\$ 17,090.00
4105	Camp 5 Week	\$ 40,152.00	\$ 22,832.00	\$ 34,900.00		\$ 34,900.00
4106	Camp 6 Week	\$ 31,098.10	\$ 26,456.00	\$ 36,138.00		\$ 36,138.00
4107	Camp 7 Week	\$ 47,886.50	\$ 53,395.00	\$ 61,250.00		\$ 61,250.00
4108	Camp 8 Week	\$ 41,481.50	\$ 53,496.00	\$ 53,288.00		\$ 66,848.00
4109	Camp CIT	\$ 3,759.00	\$ 6,974.00	\$ 4,415.75		\$ 4,415.75
42000 TEEN TRAVEL						
4201	Teen Travel 1 Week	\$ 1,812.00	\$ 414.00	\$ 1,764.00		\$ 1,764.00
4202	Teen Travel 2 Week	\$ 3,775.00	\$ 6,624.00	\$ 7,018.00		\$ 7,018.00
4203	Teen Travel 3 Week	\$ 7,389.00	\$ 8,892.00	\$ 10,698.00		\$ 10,698.00
4204	Teen Travel 4 Week	\$ 12,289.50	\$ 12,567.00	\$ 8,404.00		\$ 15,472.00
4205	Teen Travel 5 Week	\$ 17,555.00	\$ 31,875.00	\$ 32,140.00		\$ 32,140.00
4206	Teen Travel 6 Week	\$ 16,449.00	\$ 14,218.00	\$ 16,044.00		\$ 16,044.00
4207	Teen Travel 7 Week	\$ 6,804.00	\$ 12,688.00	\$ 10,822.00		\$ 10,822.00
4208	Teen Travel 8 Week	\$ 60,535.00	\$ 14,276.00	\$ 15,472.00		\$ 31,912.00
TOTAL INCOME		\$ 350,087	\$ 308,211	\$ 341,429	\$ -	\$ 384,377
67000 PAYROLL EXPENSE						
6701	PR Director & Asst. Director	\$ 12,746.25	\$ 13,710.00	\$ 14,121.30		\$ 14,121.30
6702	PR Tax Director & Asst. Director	\$ 1,189.92	\$ 1,250.28	\$ 1,287.79		\$ 1,287.79
6711	PR Specialists	\$ 23,914.95	\$ 22,502.15	\$ 23,177.21		\$ 23,177.21
6712	PR Tax Specialists	\$ 2,182.64	\$ 2,059.03	\$ 2,120.80		\$ 2,120.80
6721	PR Supervisors	\$ 22,221.02	\$ 16,722.23	\$ 17,223.90		\$ 17,223.90
6722	PR Tax Supervisors	\$ 2,011.13	\$ 1,530.22	\$ 1,576.13		\$ 1,576.13
6731	PR Counselors	\$ 54,722.29	\$ 48,579.80	\$ 50,037.19		\$ 59,267.36
6732	PR Tax Counselors	\$ 4,952.33	\$ 4,445.09	\$ 4,578.44		\$ 5,423.01
6733	PR Before & After care Counselors	\$ 4,605.94	\$ 3,280.00	\$ 3,378.40		\$ 3,378.40
6734	PR Tax Before & After care Counselors	\$ 433.25	\$ 300.12	\$ 309.12		\$ 309.12
6743	PR Transportation		\$ 790.00	\$ 813.70		\$ 813.70
6744	PR Tax Transportation		\$ 72.31	\$ 74.48		\$ 74.48
6745	PR Satellite Bus		\$ 630.00	\$ 648.90		\$ 648.90
6746	PR Tax Satellite Bus		\$ 57.04	\$ 58.75		\$ 58.75
6747	PR Utility		\$ 378.00	\$ 389.34		\$ 389.34
6748	PR Tax Utility		\$ 34.62	\$ 35.66		\$ 35.66

CAMP BUDGET

		2019 Budget	2019 Actual	2020 Budget	2020 *Actual	2021 Budget
68000 PAYROLL TRANSFERS						
6801	Admin	\$ 15,187.06	\$ 13,988.34	\$ 14,407.99	\$ 3,963.60	\$ 14,840.23
6802	Admin Tax	\$ 1,670.58	\$ 1,538.72	\$ 1,584.88	\$ 436.00	\$ 1,632.43
6811	Maintenance	\$ 2,610.43	\$ 2,917.82	\$ 3,005.35		\$ 3,095.51
6812	Maintenance Tax	\$ 287.14	\$ 320.96	\$ 330.59		\$ 340.22
6821	Waterfront Management	\$ 527.36	\$ 916.73	\$ 944.23		\$ 972.56
6822	Waterfront Management Tax	\$ 116.02	\$ 138.41	\$ 142.56		\$ 146.84
6831	Lifeguards	\$ 17,262.40	\$ 18,604.17	\$ 19,162.30		\$ 19,737.17
6832	Lifeguards Tax	\$ 1,898.87	\$ 2,046.46	\$ 2,107.85		\$ 2,171.09
60000 CAMP TRIPS						
6001	Camp Regular K-6	\$ 5,000	\$ 2,048	\$ 4,500		\$ 4,500
6002	Teen Travel Trips	\$ 17,800	\$ 15,515	\$ 16,500		\$ 16,500
61000 CAMP DAILY						
6101	Camp Daily Buses	\$ 50,700	\$ 48,176	\$ 49,000		\$ 49,000
6102	Camp Director Expense (cell & mileage ONLY)	\$ 225	\$ 225	\$ 225		\$ 225
6103	Camp Theme Days	\$ 2,600	\$ 1,808	\$ 2,000		\$ 2,000
6104	Camp Refreshments	\$ 2,900	\$ 1,396	\$ 2,500		\$ 2,500
6105	Camp Rainy Day Activities	\$ 2,000	\$ 26	\$ 1,000		\$ 1,000
6106	Camp Arts and Crafts	\$ 2,000	\$ 826	\$ 2,000		\$ 2,000
6107	Camp Athletics	\$ 1,800	\$ 937	\$ 1,500		\$ 1,500
6108	Camp Boating					
6201	Camp Pool Repairs	\$ 500		\$ 500		\$ 500
6202	Camp Pool Open and Close	\$ 1,750	\$ 1,428	\$ 1,750		\$ 1,750
6203	Camp Pool Chemical and Supplies	\$ 2,500	\$ 2,158	\$ 2,500		\$ 2,500
6204	Camp Pool Propane	\$ 1,500	\$ 972	\$ 1,250		\$ 1,250
6205	Pool Management		\$ 3,851	\$ 4,000		\$ 4,000
6301	Camp Regular Shirts	\$ 2,000	\$ 1,285	\$ 2,000		\$ 2,000
6302	Camp Staff Shirts	\$ 1,500	\$ 1,070	\$ 1,000		\$ 1,000
6303	Camp CIT Shirts	\$ 200	\$ 191	\$ 200		\$ 200
6501	Camp Telephone	\$ 1,850	\$ 95	\$ 1,500		\$ 1,500
6502	Camp Stationary and Postage	\$ 400	\$ 408	\$ 400	\$ 181	\$ 400
6503	Camp Website	\$ 100	\$ 18	\$ 100		\$ 100
6504	Camp General/Office Equipment	\$ 400	\$ 1,745	\$ 500		\$ 500
6505	Camp Electronic					
6506	Camp Supplies/Cleaning	\$ 500		\$ 500		\$ 500
6507	Camp Maintenance & Repairs	\$ 1,250	\$ 1,932	\$ 1,500		\$ 1,500
6508	Camp Miscellaneous	\$ 300	\$ 245	\$ 300		\$ 300
6509	Camp Advertising	\$ 750	\$ 1,644	\$ 1,200	\$ 263	\$ 1,700
6510	Camp Garbage					
6511	Camp Permits & License	\$ 550	\$ 300	\$ 450		\$ 450
6512	Camp Insurance	\$ 20,000	\$ 13,044	\$ 16,330	\$ 8,147	\$ 16,330
6513	Camp Alarm System	\$ 750	\$ 334	\$ 750		\$ 750
6514	Camp Awards	\$ 425	\$ 369	\$ 400		\$ 400
6515	Camp First Aid Supplies	\$ 450	\$ 1,330	\$ 500		\$ 500
6516	Camp Waterbottles	\$ 300	\$ 586	\$ 425		\$ 425
6517	Camp Photos	\$ 300	\$ 179	\$ 250		\$ 250
6518	Camp Utilities	\$ 2,500	\$ 2,419	\$ 2,500		\$ 2,500
6519	Bank Charges					
6520	Bankcard Fee					
6522	Camp Township Taxes					
TOTAL EXPENSE		\$ 294,340	\$ 263,372	\$ 281,547	\$ 12,990	\$ 293,372
TOTAL		\$ 55,747	\$ 44,839	\$ 59,882	\$ (12,990)	\$ 91,005

NOTES:

TRANSFERS (budgeted)

Payroll total amount transferred once CAMP 5783 to POA 5775

*2020 Camp season cancelled, due to COVID-19

	A	C	E	G
1	CAMP WHITE MEADOW	2021 RATES		
2				
3	RESIDENTS REGULAR	EARLY BIRD PER WEEK	REGULAR PER WEEK	LATE PER WEEK
4	ATTENDING 1-4 WKS	\$347	\$367	\$397
5	ATTENDING 5-8 WKS	\$295	\$319	\$346
6				
7	RESIDENTS TEEN TRAVEL	EARLY BIRD PER WEEK	REGULAR PER WEEK	LATE PER WEEK
8	ATTENDING 1-4 WKS	\$424	\$443	\$473
9	ATTENDING 5-8 WKS	\$370	\$388	\$418
10				
11	NON-RESIDENTS REGULAR		REGULAR PER WEEK	LATE PER WEEK
12	ATTENDING 4 WKS		\$477	\$516
13	ATTENDING 8 WKS		\$415	\$450
14				
15	NON-RESIDENTS TEEN TRAVEL		REGULAR PER WEEK	LATE PER WEEK
16	ATTENDING 4 WKS		\$576	\$615
17	ATTENDING 8 WKS		\$504	\$543
18				
19				
20				
21	*Non-Resident rates are 30%			
22	more than resident rates.			

BAR & RENTAL
COUNTRY CLUB
F.Y.I.

NJ Mechanical, LLC

1008 Bennetts Mills Road
Jackson, NJ 08527
973-519-1597
732-410-1016
732-961-3539-Fax
info@njmechanicalservices.com

Date	Invoice #
1/7/2021	17448

Invoice

Bill To
White Meadow Lake CC 100 White Meadow Road Rockaway NJ 07866 Attn: Phyllis Skolsky

Ship To

Account #	PO #	Technician	Work Order	Terms	Due Date
				Net 30	2/6/2021

Item	Service Date	Description	Qty	Rate	Amount
		Service and Maintenance Agreement 2021; Cooking Equipment, 2 convection ovens, 1 Six burner range, 2 oven/ Broilers Inspect equipment, clean all combustion chambers and gas systems (Burners, valves, orifices and pilots) Warewashing, 1 Dishwasher Inspect unit clean, delime and service washing and heating systems Refrigeration, 1 Walk - In box, 1 Reach-In and 3 lowboys Inspect units and gaskets Clean and service evaporator, fan and drain assemblies Clean and service condensing units and cooling systems Ice Machines 2x Disassemble and empty units Clean and service condensing units and cooling systems Clean and sanitize all removable parts and reassemble units Clean and sanitize evaporator and sump assemblies Clean and sanitize bins All cleaning and sanitizing chemicals included Maintenance agreement includes 2 visits per year Any needed parts or repairs will be Quoted			

Thank you for your business!	Subtotal
	Sales Tax (6.625%)
	Payments/Credits
	Balance Due

NJ Mechanical, LLC

1008 Bennetts Mills Road
 Jackson, NJ 08527
 973-519-1597
 732-410-1016
 732-961-3539-Fax
 info@njmechanicalservices.com

Date	Invoice #
1/7/2021	17448

Invoice

Bill To
White Meadow Lake CC 100 White Meadow Road Rockaway NJ 07866 Attn: Phyllis Skolsky

Ship To

Account #	PO #	Technician	Work Order	Terms	Due Date
				Net 30	2/6/2021

Item	Service Date	Description	Qty	Rate	Amount
Work Pro...		Never a service charge for general repairs with paid service agreement Service Agreement 1 year	1	1,200.00	1,200.00T

Thank you for your business!	Subtotal	\$1,200.00
	Sales Tax (6.625%)	\$79.50
	Payments/Credits	\$0.00
	Balance Due	\$1,279.50

WML POA BOARD OF DIRECTORS MOTION

MOTION # _____

DATE: 1-20-21

PRESENTED BY: Roger Crook

COMMITTEE: Bar & Rental

SECONDED BY _____

I hereby present a motion to expend \$1,620.70 with POS Solutions for the annual support and maintenance contract for the POS system.

Funds to come from Country Club.

Roger Crook
(SIGNATURE)

- PASSED
- DEFEATED
- WITHDRAWN
- AMENDED

EXPLANATION: POS is the original provider of this system, has worked well with us, is local, and one of the largest Distributors of the Future POS software in NJ and as such has considerable expertise that we use.



14 Beach Street Rockaway, NJ 07866
 973-983-7900 Fax: 973-983-1323
 www.njpos.com

Invoice

Number: **52936**
 Date: 1/18/2021

For the period from 01/15/2021 thru 01/14/2022

Bill-To

Attn: Phyllis Skolsky
 WHITE MEADOW LAKE C.C.
 100 WHITE MEADOW ROAD
 ROCKAWAY, NJ 07866 USA

Ship-To

Attn: Phyllis Skolsky
 WHITE MEADOW LAKE C.C.
 100 WHITE MEADOW ROAD
 ROCKAWAY, NJ 07866 USA

Contract	Start Date	End Date	Contract Type	Reference	Terms	Inv. Batch	A/R Cust. No.	PO No.
5490	1/15/2021	1/14/2022	Full Maintenance		C.O.D.	32240	WHITE MEADOW LAKE C.C.	

FULL POS SUPPORT

\$1,620.70

- 3 FUTURE POS TOUCHSCREEN STATIONS FUTURE POS TOUCHSCREEN STATIONS
- 3 PRINTERS PRINTERS
- 3 CASH DRAWERS CASH DRAWERS

Item Total:	\$1,520.00
Sales Tax at 6.625%:	\$100.70
SubTotal:	\$1,620.70
Total Amount Due:	\$1,620.70

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # _____

DATE 1/13/21

BY Ami Nickel / Steve Koenigsberg **TITLE** Co-Chairs

COMMITTEE Beach Committee

MOTION To offer Waterfront Manager position to Brian Boardman for the 2021 season; in accordance with discussion from closed caucus.

Ami Nickel / Steve Koenigsberg
(SIGNATURE)

SECONDED BY _____

EXPLANATION The Waterfront Manager is an important position that oversees all waterfront locations and the staff that work those locations. That includes 3 beaches and two pools. The manager is responsible for the day-to-day scheduling of lifeguards and any issues that may arise.

CARRIED _____

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

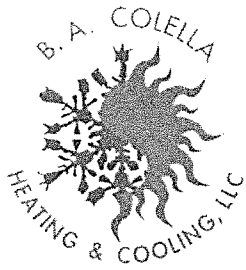
X POA

___ COUNTRY CLUB

MONEY TO COME FROM

LINE # 503.17 \$ _____

LINE/FUND _____ \$ _____



F.Y.I
LINE 517.04

INVOICE	#126063
SERVICE DATE	Jan 11, 2021
DUE	upon receipt
AMOUNT DUE	\$2,288.71

B.A. Colella Heating & Cooling LLC

EMERGENCY REPAIR

White Meadow Lake Country Club
100 White Meadow Rd
Rockaway, NJ 07866

HOUSE OPS

CONTACT US

15A Upper Mountain Avenue
Rockaway, NJ 07866

(973) 627-5300
boge@optonline.net

(973) 586-0156
brian@bacolellahvac.com

Service completed by: Pete G, Carl H

INVOICE

Services	qty	unit price	amount
Commercial Service Call - Commercial Heat Service Call - First 1/2 hour fixing leaking pipe *See photo attached	1.0	\$160.00	\$160.00
Additional technician - per hour	7.5	\$80.00	\$600.00
Piping Repair Isolated loop and drained system. Cut out portion of leaking pipe. Reconnected with new 3" copper and copper pro press fittings. Bled loop and bled each radiator individually. Pumped 5 gallons of glycol into system.			
Heat Continuation Rate 1/2 hour - Heat Continuation Rate 1/2 hour	14.0	\$80.00	\$1,120.00
Materials	qty	unit price	amount
3" Pro Press Male Adapter	1.0	\$260.00	\$260.00
3" Pro Press 45	1.0	\$120.00	\$120.00
3" Pro Press 90	1.0	\$260.00	\$260.00
1' 3" Piping	1.0	\$40.00	\$40.00
Glycol 5 gallons	1.0	\$90.00	\$90.00

Subtotal	\$2,650.00
10% contract customer discount	- \$265.00
10% discount per Brian Colella	- \$238.50
Tax (Sales Tax 6.625%)	\$142.21
Total	\$2,288.71

Labor Guaranty:

The labor charge as recorded here relative to the equipment serviced as noted, is guaranteed for a period of 30 days.

Parts Warranty:

All parts as recorded are warranted as per manufacturer specifications.

We do not, of course, guaranty other parts than those we install. If repairs later become necessary due to other defective parts, they will be charged separately.

**WML POA/ CC Board of Directors
Motion**

Motion #

Date: 1/14/2021

By: Kristen Neu
Committee: Legal & Bylaws

Title: Chair

Motion:

Motion to re-affirm the Administrative Guidelines changes made to Section S, Election Committee, Numbers 1, 2, 3 & 10 on July 15, 2020

New language re-attached.

Signature:

Seconded By:

Explanation:

It may not have been clear to all board members at the time of the vote on July 15, 2020 that the only change to comply with the NJ PREDFDA regulation was public counting of the votes. Other changes made to these sections of the Administrative Guidelines were created to support WML in administering this public vote counting, including removing sections that were now obsolete. Feedback from past Election Committee members indicated that these changes are improvements and are beneficial to WML.

Carried:
Defeated:
Withdrawn:
Amended:

Invoice To:

___ POA

___ Country Club

Money to Come From

Line # _____ \$ _____ 0

Line # _____ \$ _____ 0

Line / Fund _____ \$ _____ 0

>>>> NEW TEXTED PROPOSED BY COMMITTEE in RED <<<

Section S
Election Committee

1. An Election Committee shall be established as provided for in Section 36 of the Constitution. The President, with the approval of the Board, shall appoint the members. This Committee shall consist of at least four ~~three~~ members and preferably seven ~~one~~ alternate. The members shall not be candidates ~~be~~ Board members ~~not~~ currently running for office or their family members, nor shall they have served on the nominating committee for the same election year. Committee members must be in good standing with WML. ~~If there are not enough Board members meeting these criteria, then the President with the approval of the Board will select non-board members in good standing having no affiliation to any of the candidates to the election or to other Election Committee Members to fill the Committee.~~ The Election Committee shall be appointed after the Nominating Committee has announced its selections.

2. The election will start at 9:00 a.m. and end at 3:00 ~~4:00~~ p.m. or as otherwise announced at a Board meeting.

3. The Election Committee will administer the election based upon the rules and procedures that have been developed. At least three members ~~and~~ must be on the premises during ~~throughout~~ the duration of the election. The Committee may make such rules and procedures provided they are not inconsistent with these procedures or the Constitution with the goal of making the election fair and objective.

#4-9 No Changes

10. In accordance with NJ PREDFDA regulations, ballot counting shall be done publicly. One committee member will read each ballot aloud. Another member seated next to the reader will visually confirm that the ballot has been read correctly. At least two members will independently tally the votes as they are read so the two (or more) tallies can be compared to confirm the count. It is recommended that each tally sheet shall have no more than 30 votes counted. After 30 votes have been counted, the tally sheets will be compared. If the count is off on any line, that line will be reread and recounted until the two sheets match. The thirty ballots and two tally sheets will be stapled together and maintained for inspection for a period not less than 90 days.

**WML POA BOARD OF DIRECTORS
MOTION**

Motion

DATE January 20th, 2021

BY Michael Lynch **TITLE** Chair

COMMITTEE Lake & Lake Reclamation

MOTION

To purchase trout from Musky Trout Hatcheries LLC for fish stocking of our lake at a cost of \$3,151.84.

Funds from line #521.03

Michael Lynch
(SIGNATURE)

SECONDED BY _____

EXPLANATION

CARRIED _____

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

POA

COUNTRY CLUB

MONEY TO COME FROM

LINE # 521.03 **\$** 3,151.84

LINE # _____ **\$** _____

LINE/FUND _____ **\$** _____



Musky Trout Hatcheries LLC

279 Bloomsbury Road
Asbury, NJ 08802

Quote

Date	Quote #
1/17/2021	2027

Name / Address		P.O. No.		Terms		
White Meadow Lake 100 White Meadow Road Rockaway, NJ 07866						
Description	Qty	Cost	Discount	Amount	Total Discount	Total
12-14" RAINBOW TROUT	200	6.60		1,320.00		1,320.00T
14-15" RAINBOW TROUT	100	9.70		970.00		970.00T
15-17" TROUT	25	19.00		475.00		475.00T
21-23" TROUT	1	57.00		57.00		57.00T
FISH HEALTH INSPECTION	1	20.00		20.00		20.00T
DELIVERY (\$ 3.00 PER MILE ONE WAY)	38	3.00		114.00		114.00T
TROUT WILL BE MIXED DELIVERY DATE 4/8/2021		0.00		0.00		0.00

Signature _____	Subtotal	\$2,956.00
	Sales Tax (6.625%)	\$195.84
	Total	\$3,151.84

Phone #	Fax #	E-mail	Web Site
908-479-4893	908-479-4855	musky279@yahoo.com	muskytrouthatchery.net

**WML POA BOARD OF DIRECTORS
MOTION**

Motion # _____

DATE January 20th, 2021

BY Michael Lynch **TITLE** Chair
COMMITTEE Lake & Lake Reclamation

MOTION

To spend up to \$2,300 for materials to have maintenance build kayak racks.
Funds from line #505.01

Michael Lynch
(SIGNATURE)

SECONDED BY _____

EXPLANATION

Kayak racks are \$180/ rack that holds 6 kayaks (horizontal storage per maintenance design)

CARRIED _____

DEFEATED _____

WITHDRAWN _____

AMENDED _____

INVOICE TO

X **POA**

____ **COUNTRY CLUB**

MONEY TO COME FROM

LINE # 505.01 **\$** \$2,300.00

LINE # _____ **\$** _____

LINE/FUND _____ **\$** _____

**WML POA BOARD OF DIRECTORS
MOTION**

Motion

DATE January 20, 2021

BY Michael Lynch **TITLE** Chair

COMMITTEE Lake & Lake Reclamation

MOTION

To purchase two new dock sections from Custom Docks, spend up to \$9,525.00, including tax.
Funding to come from line 505.01.

(SIGNATURE)

SECONDED BY _____

EXPLANATION

To meet community demand. The added dock sections will be multi-use and can dock a total of 12 (pontoon size) watercrafts or more smaller vessels.

CARRIED _____

INVOICE TO

DEFEATED _____

 X **POA**

WITHDRAWN _____

____ **COUNTRY CLUB**

AMENDED _____

MONEY TO COME FROM

LINE #505.01 \$9,525.00



234 Route 206 North
Branchville, NJ 07826

(973) 948-3732
(973) 948-2729 FAX

Invoice

Date	Invoice #
1/20/2021	17504

Bill To
White Meadow Lake Assoc. 100 White Meadow Rd. Rockaway, NJ 07866

Ship To
100 White Meadow Rd.

--

Due Date	Please Pay Balance Within 10 Days. Please Return A Copy With Your Payment.
1/20/2021	

Quantity	Description	Unit Price	Amount
2	Dock Sections - 25' x 4'	4,465.00	8,930.00T
Sales Tax (6.625%)			\$591.61

Note: Please pay promptly to avoid Rebilling Charge of \$5.00 & Finance Charges on past due accounts at the rate of 1 1/2% per month; also liable for all legal collection fees.

TOTAL \$9,521.61

**MONTHLY COMMITTEE MEETING MINUTES STATUS REPORT
JANUARY 20, 2021**

ATHLETICS

January 4
Included

BAR & RENTAL

January 12
Included

BEACH

January 13
Included

CAMP

January 13
Included

CIVIC AFFAIRS

December 23
Meeting held, waiting for minutes
January 28
Meeting to be held

FESTIVAL DAY

January
No meeting held

HOUSE ACTIVITIES

January 6
No meeting held

HOUSE OPS / MAINT.

January 6
Included

LAKE / LAKE REC

November 5
Included
December 3
Included
January 7
Included

LEGAL & BY-LAWS

January 14
Included

MARKETING & COMMUNICATIONS

January 14
Included

PLANNING

January 6
Included

SECURITY

January 5
Included

WOMEN'S CLUB

December 14
Included
January 11
Meeting held, waiting for minutes

2021 YEARLY COMMITTEE MEETING MINUTES STATUS REPORT

	ATH-LETICS	B & R	BEACH	CAMP	CIVIC AFFAIRS	FESTIVAL DAY	HAC
2021 JAN	Y	Y	Y	Y		No Mtg	No Mtg
2020 FEB							
2020 MAR							
2020 APR							
2020 MAY							
2020 JUNE							
2020 JULY							
2020 AUG							
2020 SEPT							
2020 OCT							
2020 NOV							
2020 DEC	Y	Y	Y	Y	N	No Mtg	Y

	HOUSE OPS	LAKE	LEGAL	MARKETING & COMM	PLANNING	SECURITY	WOMEN'S CLUB
2021 JAN	Y	Y	Y	Y	Y	Y	
2020 FEB							
2020 MAR							
2020 APR							
2020 MAY							
2020 JUNE							
2020 JULY							
2020 AUG							
2020 SEPT							
2020 OCT							
2020 NOV		Y					
2020 DEC	Y	Y	Y	Y	Y	Y	Y

Athletics Meeting – 1/4/21

Attendees: Erin Macellaro, Daryl Macellaro, Dave Neu, Danielle Maute, Glen Katz, Patricia Degnan, Steve Koenigsberg, Barry Silbiger, Stephanie Silbiger, Matt Culkin, Frances Zegar, Chris Kleinwaks, Bob Fehon, Anneliese Yombor

Meeting: 7:30pm – 8:00pm

- Hub Lakes Board meeting will be scheduled 1/27/21 at WML Clubhouse pending meeting size is allowed inside
- Swimming
 - Bought 2 computers in 2020 (was budgeted for 2021). Will look to ways to re-allocate 2021 funds that were bookmarked for this
- Darts
 - Schedule has been released, but not sure if season has started
- Men's Softball
 - We could use new shirts for 2021 season, need to know how much money in budget is allocated for that
- Women's Softball
 - Can use some new equipment for the 2021 season
- Toddler Soccer
 - Looking to start in April. Matt will work on a suggested 6-week schedule.
 - Considering charging a fee this time because a large number of people stopped coming in the Fall. Nothing holding people accountable for coming/not coming. Had a waiting list of about 10 families.
- Track
 - Hub Lakes meet is usually middle of June
 - Anneliese tries to put together about 5 practices, but having trouble getting people committed.
 - Once we know meet is happening for sure, she will start recruiting and organizing a team.
 - Glen suggested having a minimum number of practices attended to be able to compete in meet.
 - Danielle suggested advertising with Swim Team. There was success in past years to get a good number of participants.
- Tennis
 - Bob said the tennis committee is meeting most Tuesdays planning ways to promote the project, details, financials for a court replacement.
 - He said they are thinking of attending each committee meeting to promote information.
 - Will publish a newsletter and hold first information session on February 25
 - Will be utilizing newsletter and social media.
- Swimming
 - Advertisements are in newsletter for 2021 coaches. Hoping 2020 coaches will re-apply to return because of positive feedback from team.

Minutes prepared by: Dave Neu

Approved by: Glen Katz-OIC

Bar and Rental 1/12/21

7pm - 7:30pm

OIC - Roger Crook

Co Chairs: Scot Desort and Mike Stocknoff

In Attendance: Roger Crook, Mike Stocknoff, Scot Desort, Kristen and Emily Neu, Tommy Alameda, Scott Rothbart.

1. Discussed our ability to host the annual Super Bowl party. We will continue to discuss our options and investigate community interest.
2. We are sampling 3 different brands of Sauvignon Blanc to introduce to our wine lineup.
3. Ice maker is up and running, keypad has been reset. Getting quotes to install an inline water filter for the unit.
4. Bar income has been understandably low due to the pandemic, but slow and steady.
5. Discussed our ability to have gas fire pits for future deck events.

Submitted & Approved by Roger Crook-OIC

Beach Committee – 1/13/21

Attendees: Ami Nickel, Steve Koenigsberg, Lilli Sweet, Charlie Bogusat, Michelle Cromwell, Glen Katz, Pat Degnan, Chris Kleinwaks

Start: 7:03 pm

End: 7:58 pm

Discussion:

Shed for Drum Pool chemical storage. We have received 2 quotes and working on getting them updated with changes needed as well as getting a third bid. Expectation is to take a vote at the February meeting. Location set by Charlie based on site survey will require preparation and grading to be done by WML Maintenance Staff. No building permit required, but committee approved Charlie applying for required zoning permit with the town so we are ready to begin work.

Beach 1 parking lot discussion. Charlie has reached out to a number of engineering companies to have them submit quotes to design the new parking lot layout with curbs at the street side. Based on the Survey of the property we expect we are going to lose some existing parking spaces – this to be discussed further at a monthly board meeting to get any additional feedback. We hope to have bids submitted for February meeting to take a vote on whether to proceed with drawings.

Waterfront Manager Position. A very qualified candidate has been interviewed and the committee has voted to submit a motion for hiring.

Pool Electrical Bonding. This is an issue that has to be addressed every few years to make sure the pools are up to code. This cannot be done until the Spring when pools are opened. Charlie will be scheduling this at that time and update the committee.

Waterfront booklet. A draft copy of the booklet that will be at all beaches and pools for lifeguard reference is being worked on. Once a Waterfront Manager is officially hired we will have them give input and then make the necessary duplicates for all locations.

Submitted by: Steve Koenigsberg-Co-Chair

Approved by: Glen Katz-OIC

Camp – 1/13/21

Attendees: Debby Linnell, Steve Koenigsberg, Lilli Sweet, Charlie Bogusat, Pat Degnan, Christine Brewer, Debbie Krouse, Karen Lambert, Jen Cordes, Hannah Sappio, Josh Kroll, Joanne Karbowniczak

Start: 8:02 pm

End: 9:00 pm

- **Old Business**
 - Travis and Meghan (Director and Assistant Director) formally accepted their positions with their identical contracts from 2020.
 - Vote to hire Travis and submit motion to POA - Passed.
 - Vote to hire Meghan and submit motion to POA - Passed.
 - Motions will be submitted to board at next meeting.
 - Met with Ryan, Joanne, Rob, Mike, and Laurie about this year's budget/financials.
 - Decided we would not pay below seasonal minimum wage (camp workers are exempt from minimum wage requirements).
 - Discussion on how to handle before and after care hours for Camp so as to be compliant with a max of 40 hrs a week worked. Ideas will be discussed with Camp Director/Asst Director to formulate a plan to present to committee.
- **New Business**
 - Tennis committee presentation
 - Tennis Sub-Committee presented on the benefits the camp can gain from more use of the tennis courts. Everyone agreed and will pursue further once Directors are hired.
 - Steve is in the process of getting bussing bids. Rockaway Township busses are a possibility.
 - We will be continuing the process to hire the rest of our camp staff as applications come in as soon as Travis and Meghan are officially hired.
 - Pick out at least 2 open house dates in late Feb. or early March and finalize with Travis and/or Meghan. These are planned to be virtual.
 - Budget/Dates discussed and approved by Committee for camp:
 - Camp budget (same as previous year with exception of change to using Seasonal Minimum Wage.)
 - Final camp dates
 - Registration start/end dates for early bird, regular, late, and non-members (see last year's dates for reference)
 - Discussion of campwhitemeadow website and who has access to better make use of it.
 - Discussion on how camp will run (groupings, how many in group, etc.) if different from previous years. To be discussed further with Directors once hired.
 - Suggestion on if a communication APP can be used for camp communications vs daily emails. To be discussed further with Directors once hired.
- **Upcoming**
 - Open House TBA (virtual)

Registration Dates

	2020	2021 Possible
Camp Dates	June 29 - August 21	June 28 - August 20
Early bird (regular campers and teen travel)	Feb 22 - March 11	Feb 20 - March 10
Regular rate (regular campers and teen travel)	March 12 - May 9	March 11 - May 8
Late (regular campers and teen travel)	May 12 - June 13	May 11 - June 12
Non-members	N/A	Not eligible for early bird, but can register same dates for regular and late as members since they have their own cap

Submitted by: Steve Koenigsberg-Co-Chair

Approved by: Michael Ilardi-OIC

House Ops Meeting – 1/6/21

Attendees: Roger Crook, Pat Degnan, Mike Stocknoff, Steve Koenigsberg, Stu Kipilman, Scot Desort, Joanne Machalaba, Charlie Bogusat, Barry Mendelsohn, Kristen Neu, Barry Silbiger, Stephanie Silbiger, Mike Freedman, Lilli Sweet

Start: 8:00pm

End: 8:36 pm

Staff update:

Purchased 2nd hand Flammable liquids storage cabinet posted on Craig's list for \$250

Purchased hand sanitizer dispenser for \$89

Finished leaf cleanup & removed vacuum from Dump truck

Assembled 2 Memorial Benches for Club House lawn

Assisted Twp. in turning off water supply to Beaches & Pools

Assisted Lake Comm volunteers in diagnosing problems with Beach 3 water circulator

Amazing trees cut down trees at Beach 2 & A Field
Follow up work to be coordinated with Athletics

Site plan of Beach 1 Parking lot forwarded to multiple engineering firms requesting a bid to develop a solution to traffic flow

Circulator pump was installed for Club House heat loop

Additional Bridge bid came in late

Gravel picked up for Drum Pool shed base

Clean up after Beach 1 vandalism

Seeing significant fuel savings after insulating:
Ceiling of Maintenance Shop
Above Ceiling in Pre School

New furnace in A Field Building

New windows & insulation in Club House

Snow Plowing

Completed Projects:

Baptist Electric Beach 1 Pole lighting repairs

Upcoming Projects:

A Field Bridge Project – Jimmy Concrete has submitted needed paperwork to allow POA to finalize contract so he can begin work.

Painting of Teen Room to be completed by maintenance once paint colors selected by Women's Club.

Women's Club storage closet needs to be repaired – this is on the maintenance to do list just waiting on staff to have the time to accomplish.

Dixon Oil to service all furnaces.

FYI's:

Sanitation standing units for clubhouse. Total cost: \$362.95 to come from line: 517.07

Purchased:

4 Sanitizer station

3 Gallons of Sanitizer

Batteries needed for the Sanitizer Stations

Air Compressor for maintenance – Total cost \$445.00
(To come from 2020 Funds line 525.06)

Repair of pipe elbow that began to leak after Circulator Pump was repaired. Repair done by Colella. Total cost: \$2,288.71.

From Line 517.04 Utility Maintenance

This was an emergency repair and could not wait for a motion.

Submitted by: Steve Koenigsberg-Chair

Approved by: Roger Crook-OIC

Lake & Lake Rec Meeting Minutes 11-5-20 7:30pm - 9:30pm

Discussion Items to spend Alum allocation appx \$18-22,000 or money to surplus.
on ElectroShock Fish Study, Beach three pump shed & equipment, Flock logs, Beach 2 & F dock maintenance.

- Beach Three Subcommittee discussion regarding the experiment to move the discharge flow across the shore to move floating debris from building up on shore. Agreed experiment worked and will be implemented 2021 along with pump & house repairs to decrease noise to surrounding residents
- Motion made for one pump house repair/upgrade/acoustics to silence the unit at beach three passed unanimously
- Discussion from several members of the WML Fishing subcommittee. Importance of obtaining updated electroshock to determine the problem with fish ecosystem, improve & modify a better fish stocking plan to improve the lakes overall population. Discussion information shared from call with Bob S from Princeton Hydro about our situation and how they can assist with study etc. Discussion amongst members proceeded.
- Motion raised and unanimous passed to obtain pricing for and hire company to perform electroshock estimate to be up to \$11,000.00
- Discussion to perform maintenance on beach 2 & beach 2 F dock - IE rings dock braces etc. motion made and passed unanimously for components.
- Discussion to purchase steel eye rings for both new 25ft dock sections, fingers as well as possible motion made and passed unanimously for components.
- Discussion to purchase (40) solar safety/accent deck lights for Clubhouse & Beach 2 boat docks up to estimated \$1500. Invoice to Michele in Office can purchase & pay with the office credit card. Hope to install before winter.
- Discussion to make FYI email motions for more precise prices for all above motion items.
- Discussion to make a public statement informing membership Alum lawsuit money received is allotted for the above motion expenditures.
- Boat Safety Class offered again on or about March 2021
- Enforcing lake rules more effectively briefly discussed it may be moving to Security committee as stated "security frustrated no enforcement available"
- FYI via email to follow up and communicate prices for all motions above before end of year make December meeting requirements.
- Previous subcommittee was asked to investigate sediment removal from the lake bottom to increase water depth, remove muck, decrease vegetation, stifle biomass buildup etc to improve overall health of the lake and increase the lake's lifespan. Discussion regarding a need for this arose and was decided to bring Solitude/Hydro to the December meeting to discuss.
- A resident thanked the committee for the three week boat season extension as the weather is currently beautiful and many are enjoying this extremely. Request to make this temporary extension permanent weather forecasts permitting.

Attendance: Michael Lynch, Joanne Machalaba, Edward Clark, Michael Freedman, Jason Ripke, Pat Degnan, Tom Alameada, Barry Silbiger, JJ O'Conner, Scott Rothbart, *Michael Kilgowan, *Jarrett Zellea
* possible 1st time attendees

Submitted by: Michael Lynch-Co Chair

Approved by: Joanne Machalaba-OIC

1. Bob Schindler, Chris Mikolajczyk provided overview of the lake water quality, not much non filamentous algae noticed on the surface at all. The Brittle Niades along shore, spot treatment minimal quantities with aqua strike in select areas seemed successful. Stated the Niades, (Brittle & Southern) top out at 3-4ft and seem to be taking over the Asian Milfoil vegetation.
2. Mike Lynch described the community's concerns regarding a drastic decline in fish population, fishing etc. Mentioned fish kill of sunny bluegills in spring etc asked for ways Princeton Hydro/Solitude can determine present solutions like fish study, other etc? Bob Schindler gave a brief overview, habitats no copper introduction, electroshock study is best as he could not speak to any specifics "no recommendation in absence of data." He did recommend an electroshock fish study to provide that necessary data to offer solid solutions for fish population etc.
3. Questions & discussion regarding the logistics of an electroshock fish study. Bob S suggested it be done late summer - early fall best time to not upset fish spawning activity etc, would take 2-3 days. Some Top & Gill nets in fluctuating lake areas marked with fluorescent buoys, all watercrafts & boards to be aware and/or kept away, This would make it possible to suggest fish stocking procedures going forward to best improve our fish population.
4. Questions regarding what we should stock exactly for spring 2021 considering study data would not be available until the end of 2021 at the earliest - impact not until 2022 a serious concern to the committee. The Committee agreed table for future Lake Meeting(s) before spring 2021
5. Question to HYDR/Princeton if they could recap specifically what the last 2008 Electroshock Fish Study told us to stock & how to assist us. They asked and we agreed to supply exactly how we have been stocking the lake for the last 6years for sure, farther back if that data is available to us we will certainly supply that to them ASAP.
6. Question/Concern by committee members as to whether we should remove "CARP ONLY" from our lake. Bob S. / Chris M stated "if you were ever to lower the lake you would not return carp back into it as per NJ DEP regulations. The consultants stated that the Carp disrupt the beds of other fish. Discussion leaned towards promoting to the community not to return CARP ONLY back into the lake whenever caught. Discussion to create community announcements, sign, newsletter & social media articles to be created and posted to educate the community on this desire, along with specific restrictions on how to properly and humanely dispose of these large fish at your residence and to be sure not leave fish dying on POA Common Properties.

7. Beach three Pump repair Initiative discussion. Effort and motion for funding to repair and improve the Beach 3 pump and redirect flow hose to make the area significantly more quiet by building a better soundproof structure and accessories. The redirect of the flow pipes will also move collecting biomass that accumulates on beach three during summer/fall to move past toward boat docks and will certainly improve conditions for community beachgoers and resident noise reduction. Steven Koenigsberg & Ami Nickel represented a collaboration between Lake, Beach & Camp Committees to split the overall cost of anticipated up to \$4900.00 between the three. Or possibly even maintenance? These repairs/improvements benefit all not just the lake and have been split in the past. All parties mentioned as well as the Committee were in unanimous agreement. Lake will purchase the first necessary project component(s) this year 2020 and discussion for the remaining components and split will be decided once All three committee budgets are reviewed in early 2021.
8. Muck discussion and concerns on how leaves, vegetation and all other organic & inorganic matter accumulates and settles to the bottom of the lake created an increasing amount of muck and shrinking our water depth. Bob S / Chris M explained that muck was a combination of biomass with sediment from all the above and when these elements constantly enter the lake year after year at a faster rate than the biomass can biodegrade then eventually some sort of maintenance / removal process should be considered because eventually the water body will fill itself in and that would be disastrous. Much discussion regarding the "nuclear option" of dredging vs more realistic solutions muck sucking/removal processes are available which are more feasible and less expensive are certainly available and have been initially investigated by the Lake Subcommittee. Future discussion to continue going forward.
9. New construction of Land Racks at the Beach One location along the metal fence towards the end of the beach. Design discussion, choosing new vertical designed racks vs existing wooden horizontal racks seemed to be favored by the committee. Community concerns how people currently lift kayaks onto the top sections of existing racks causes difficulties for some will the vertical improve, harm, unknown? Seems vertical design may be favored as they can accommodate more overall spaces.
10. Motion for Floc Logs up to \$1800 committee unanimously accepted the expenditure
11. Motion for (2) 2' x 6' Dock Finger stabilizers to be purchased to improve Dock Stability - Committee unanimously accepted the expenditure
12. Motion for Electroshock Fish Study up to \$9500.00 was unanimously accepted and agreed to use 2020 Lake budget surplus. The expenditure methodology was looked into following the meeting.

**Post-Meeting Note: Based on input from the Audit Committee and external Audit firm, it was determined a motion for the fish study can be made for Board approval in Dec

2020. Upon approval, a contract for work may be signed and paid in 2021 from 2020 monies.

Edward J. Clark Lake & Lake Rec Committee Temporary Minutes Writer 12-7-2020

Attending:

Michael Lynch, Ed Clark, Joanne Machalaba, Bob Schindler, Chris Mikolajczyk, Michael Freedman, Pat Degnan, Declan Beere, Tom Alameada, Jarret Zellea, Dan Carroll, Jack -Kimberly Kemple, Barry Silbiger, Steven Koenigsburg, Michael Kilgallen, Nick Ferrone, John O'Conner, Gerry Primavera, Bob Fehon, Ami Nickel. Alan Zenkart, Tom Langen, Rick Sedivec, Scott Rothbart.

Submitted by: Michael Lynch-Co Chair

Approved by: Joanne Machalaba-OIC

Start: 7:30

Finish 10:15

"Many men go fishing all of their lives without knowing that it is not fish they are after." Henry David Thoreau

1. Minutes for both November and December 2019 were unanimously approved.
2. Discussion regarding fish stocking by multiple residents exploring different options. Including questions between members and Keith Small from fish club on potential stock options like Bass, Bluegills etc. Also, discussion regarding the objective of managing Carp.
3. Several members speaking about the tradition the trout stock & fish opening day etc have on our community and their desire to keep that tradition in budget going forward.
4. Several members shared opinions regarding the status of our fish population suggesting possible solutions to benefit the lake; split date stocking, fall stocking, multiple times yearly etc and how there is a move to increase the budget to improve current lake conditions pertaining to the correct fish stocking / balance. Also discussed if deemed necessary budget line 522.17 may be utilized.
5. Art Carrol provided the annual trout stock fish quantities and budget invoice from line 521.03 totaling \$3,156.58 for 337 Trout broken down as follows: (212) 12-14", (100) 14-15", (25) 15-17", (1) 21-23" mixture of Rainbow, Brown & Tiger. Total includes Shipping health inspection and tax.
6. A Motion made by Nick F. and seconded by: Keith S. to accept trout stock 2021 - 7 yay, 3 nay, 1 abstain. Motion passed.
7. Discussion to remove Carp from the lake with pros and cons. Members stated opinions as to why and expressed significance of eradicating our second species. Nets were discussed to remove Carp. Seek information not to violate any state regulations via netting etc. A member asked to go slowly, request scientific data, document the process and update annually in an attempt to avoid species eradication.
8. Boat day(s) registration discussed. Three boat days were chosen to be March 6 2021 H2O & Sail - March 13 2021 land racks & March 20 2021 Pontoons & trailers. Lengthy lively discussion regarding repeating the Covid Safe boat days as was done in 2020. Discussion of other ideas, other processes etc briefly ensued and was left this evening as we would publish these three boat day dates with an (* asterisk) that all COVID restrictions will be followed.
9. Discussion regarding land rack design and construction. A verbal Concept was presented by the site manager that some sort of mobile rack system without footings may be preferred and will be built as follows: One traditional horizontal design and one new vertical design will be built at the Beach One location along the metal fence towards the end of the beach.to test their utility/function.
10. Dock safety lighting is purchased and will be installed before spring 2021.
11. To better improve our lake ecosystem and fish habitat we encourage "catch and release" for all our species (other than Carp and Trout).
12. (2) two new 25ft Dock sections will be delivered for spring 2021 which will afford our community additional boat dock spaces to accommodate the anticipated increasing demand year after year. And that is always great news!
13. Please submit nominations for the February Lake meeting for our Outstanding Contributions to White Meadow Lake Certificate Awards. Please provide either a brief verbal or written paragraph overview of an individual or group that you feel has done something fabulous to benefit White Meadow Lake and they could receive our Certificate of Appreciation.
14. Boating Safety Course will be offered in March. Information and restrictions TBD.
15. A Lake Safety and Compliance Subcommittee Zoom meeting will be held on 1/18 at 7pm.
16. 2021 Lake Committee walkabout scheduled sometime in January.

Post-Meeting Notes:

Edward J. Clark Lake & Lake Rec Committee Temporary Minutes Writer 1-7-2021

Attending:

Michael Lynch, Ed Clark, Joanne Machalaba, Michael Freedman, Pat Degnan, Jarret Zellea, Art Carrol, Dan Carroll, Keith Small, Barry Silbiger, Michael Kilgallen, Nick Ferrone, John O'Conner, Bob Fehon, Charlie Bogusat, Jason Ripke, Alan Zenkert, Rick Sedivec, Scott Rothbart

Only those who have attended 3 meetings in the past 12 meetings are eligible to vote.

Approved by OIC- J. Machalaba

Legal and Bylaws Committee: January 14, 2021 Minutes

Meeting Attendees

Members Present: Joanne Machalaba, Barry Mendelsohn, Stu Joseph, Kristen Neu, Patricia Degnan, Bill Nyquist

This meeting was called to order on Thursday, January 14, 2021 at 8:08 p.m. on Zoom

Old Business

1. July 2020 Motion regarding PREDFDA and the WML election procedures (Guidelines Section S)
 - a. Committee revisited this motion as there were still board members who were unsure as to which part of the motion was required by NJ.
 - b. Committee went to review the Guidelines, it was not found in the Admin Guidelines, even though the board approved the motion to add this in July 2020
 - c. Committee voted unanimous to bring motion to board to reaffirm that only the required portion was

New Business

2. Admin Guidelines Section W- FYI to Committee
 - a. This guideline was recently added without a board motion and thus without board approval; related motion from 2017 was reviewed confirming that this is a policy change, not a guideline change
 - b. L&B will keep this on our “to do” list, along with any other motions that set policies, but weren’t fully developed by L&B and motioned as a guideline
3. Reserve Study and Reserve Fund usage; committee reviewed the parameters on spending money from the Reserve Fund(Guidelines Section V)
 - a. Committee clarified that the admin guidelines about reserve fund motion was written about moving CC funds to CC reserve fund; the guidelines are silent regarding POA budget line moving to cc reserve fund requiring a vote or not, since this budget line did not exist when the guideline was written.
4. Committee Member Criteria (Guidelines Section B)
 - a. Do attendees need to be at the entire meeting to be able to vote? What if they leave early, or attend late? Does that count as an attended meeting?
 - b. Committee discussed and decided that the committee chairs should use their judgement; a short tardiness should not be a problem, but staying for only one topic and then leaving should not count as full attendance
5. Application for family member- Changes were made to this in 2019, so this was a follow-up discussion to see if any improvements were needed; not aware of any issues, so this topic is removed from the ongoing “to do” list; can always revisit if needed

The meeting was officially adjourned at 9:59 PM.

Minutes written by Kristen Neu(Chair)

Minutes approved by Mark Kempner (OIC)

The next meetings are:

February 10, 2021 at 8pm on Zoom

March 11, 2021 at 8pm on Zoom

Marketing and Communication: January 14, 2021 Minutes

Members Present: Ami Nickel, Kristen Neu

Proposed New Members: Debby Linnell, Patricia Trento, Austin Vallies

This meeting was called to order on Thursday, January 14, 2021 at 7:03 p.m. on Zoom

Old Business

WMLCC Website Update

- Previewed the work that has been done on the website
- The following is needed: photos(post-reno); testimonials/reviews
- Ami will contact office to get this info
- Also discussed different sections to add, including one for WML member-only rental benefits

New Business

Multiple Social Media Pages/ POA Website

- Suggestions brought up about making the POA site more robust; discussed offering sub-pages for other committees (Like Women's Club's sub-page); discussed updating format to be similar to CC page; general consensus of the benefit of these ideas; committee will ask for board input once the CC page is more complete
- Discussed the multiple social media pages for WML; only two "official" Facebook pages exist, but there are others that have been created over the years; discussed pros/cons to having uncontrolled pages run by volunteers; suggested idea that any official page could be managed by WML employees, but giving access to the chairs to post content/events for their committee; overall consensus that more consistency is needed; this is a valuable tool to communicate with our residents that we are not using effectively

The meeting was officially adjourned at 8:00 pm.

Minutes written by Kristen & Ami, Chairs and approved by Mark, OIC

Planning Meeting

1/6/21

Chair - Mike Stocknoff

Officer in Charge - Mike Ilardi

7:15 - 8:00pm

In Attendance Mike Stocknoff, Charlie Bogusat, Roger Crook, Pat Degnan, Steve Koenigsberg, Stu Kipilman, Scot Desort, Joanne Machalaba, Barry Mendelsohn, Barry Silbiger, Kristen and Emily Neu, Mike Freedman, Lil Sweet, Dan Grant

1. Discussed current status of Jimmy Concrete regarding his Workman's Comp package and Liability Insurance.
2. A retainer deposit has been sent to ENV for the RFP for the exterior renovation of the Clubhouse.
3. Site Manager is in discussion with multiple contractors regarding our ability to create a safer traffic flow to the beach 1 parking lot.

Submitted by: Mike Stocknoff-Chair

Approved by: Roger Crook-1st VP

Security Committee meeting minutes

Date: 1/5/2021

Time: 7:30pm

Chairperson: Scot Desort

Office in Charge: Mike Ilardi

Attendees: Scot Desort, Barry Silberger, Mike Stocknoff, Charlie Bogusat, Stu Kipilman, Dave Stalter

Discussion items

1. discussed possibly levy a fine on residents who retrieved their kayaks without paying the fines due
2. discussed criteria to take action on kayaks or paddleboards without stickers
3. security staff has been spoken to about policies about abandoned kayaks at end of season
4. discussed various other security issues from December
5. discussed settled and open insurance claims - still 2 pending. Will contact Princeton Hydro to inspect the dam spillway
6. maintenance reinforced beach 1 fence and so far it's in tact
7. pole lights fixed at beach 1
8. camera near swim lanes not working - being repaired Thursday
9. discussed walkway lights around the clubhouse circle driveway
10. suggest contacting attorney about penalties for lake/boat rule violations and what we have the right to do
11. discussed larger security camera signage. 2x3 sign is \$85 + tax. Charlie will check to see if there are regulations on verbiage. Site Manager will email the attorney as well. looking at other sign sizes such as 18x24

*** End of meeting 8:12pm ***

Submitted by: Scot Desort

Approved by: Roger Crook-OIC

WML Women's Club meeting 12/14/2020 meeting began at 8:10 pm (via Zoom)

Present at meeting: Patrizia Trento, Laura Eory, Tangelin Rivera, Renee Cullmann, Joanne Machalaba, Denise Schlacter, Kristin Neu, Karyn Brodman, Mary Jean Jones, Tammy Sanchez, Francesca Nieves, Patricia Degnan, Laura Purcell

Minutes taken by Renee Cullmann

Holiday inflatables- They are turned on in the morning and shut off at night. There were inquiries about decorating the building or trees in the future. Pat Degnan stated that not all areas outdoors of the clubhouse have access to electricity. Kristen Neu states that power sources and outlets can be installed. Then this will be pursued for next year.

Santa's mailbox is being checked regularly.

Children's art contest- submissions are still being solicited and prizes will be awarded.

Poinsettia sale- Fewer poinsettias were sold than expected. There is a Valentine's Day flower sale being planned.

Apparel is being delivered on 12/15/2020. Patrizia Trento is asking for one volunteer to assist with sorting items.

Meeting ended on 8:32 pm.

Holiday Party commenced after Meeting.

Approved by Joanne Machalaba-OIC