

Beach Committee Meeting 12/2/24

Start: 8:28 pm

End: 9:57 pm

Prepared by: Steve Koenigsberg

Attendance: Steve Koenigsberg, Glen Katz, Evan Trisler, Pat Degnan, Mike Lynch, Michelle Cromwell, Chris Kleinwaks, Dan Grant, Adam Saltz, German Chabor, Frances Ziegar, Jasmine Vargas

-Update: Beach 1 trees have been removed by Markovski

-Discussed plans for Spring with lifeguard classes at Drum Pool. Steve to reach out to Henry Cortacans to arrange as per previous years.

-Discussed new lifeguard online scheduling system Beach plans to implement in 2025. Request has been submitted to accounting office to check if there is a fee to use Paychex integration module.

-Discussion regarding Festival Day Weekend and Beach 1 – recommendation from Beach Committee is to lock beach 1 gates when lifeguards come off shift for Thur/Fri/Sat of Festival Day Weekend. Will bring up for discussion at full board meeting in December.

-Playground Project Review/Discussion: Motion was introduced at November meeting for vote at December meeting – not to exceed \$150k to replace playground equipment at Beach 1. Three estimates received, committee has selected estimate from Great Lakes Recreation – DBA Boyce Recreation which will supply Little Tikes Playground equipment. This is the same contractor that supplied and installed the playground at the A-Field. Total estimate is \$123,277.45. This price is protected from increase as long as we sign the contract before end of year. This estimate also includes removal of existing playground equipment at a cost of \$15,000.00. This cost will be removed if playground is removed prior to their arrival. We have a bid from one of the deck contractors to remove the existing playground equipment for a substantial discount on this cost (\$1,800.00) So total contract for playground would end up being around \$108,277.45

-Deck Project Review/Discussion: Motion was introduced at November meeting for vote at December meeting – not to exceed \$125,000.00 to replace existing concession stand deck at Beach 1. 8 initial bids were received after meeting with contractors. Beach Committee asked WML Resident Adam Saltz (20+ yrs experience in construction / deck materials – currently with Azak Corp) to review all bids and devise responses to level set with best of recommendations from all contractors. The number of contractors was reduced to 4 for final review – and bids resubmitted with all using same materials / substructure / etc. With the specification on using PT LVL for entire substructure one contract backed out due to additional costs, two contractors resubmitted without any change in cost for this specification, which committee has gone back out to have them reconfirm. We are also in the process of having plans drawn up for review by final contractors to advise of any changes to their proposals. As of their most recent submission – the committee has selected (with Adam's recommendation) Jimmy Concrete for the project – total cost \$104,500.00 (not including plans/permits). This cost also includes the removal of the playground structures for \$1800.00 which will reduce the playground project cost by \$15,000.00. Plans are being done at no cost by Michelle Cromwell's father and permits will be filled out and submitted to town by WML. Once plans are ready – they will be sent out to all of the final 4 contracts for any last-

minute resubmissions. These would be reviewed again by the committee to see if that generates a change to the selected contractor. However, as the motion does not specify a contractor, no additional motion will be required, but committee would notify board of any changes.

A question had been raised regarding Jimmy Concrete's business license with the State of NJ. This has been refiled and is pending at the State (Evan Trisler confirmed with check on NJ Consumer Affairs Website as Reinstatement Pending). Per Jimmy, will be resolved before end of December; just waiting on the state to process. If selected, as per all other contractors WML contracts along with the WML Addendum would be required to be signed along with copies of contractor's license and insurance.

No new motions this month – just the vote on Playground and Deck motions submitted last month.

Approved by: Glen Katz-OIC

Beach Committee Meeting 11/4/24

Start: 8:30 PM

End: 9:09

Prepared by Michelle Cromwell

Attendance: Michelle Cromwell, Glen Katz, Evan Trisler, Dan Grant

DISCUSSION

- Deck estimates being collected (discussed a process for bigger projects but would need direction to change)
- Playground estimates being collected
- Swim lesson fees still not in budget

Post Meeting Update:

Final bids in for Deck and Playground projects - committee agreed to present motions to board to be tabled and voted on at December Meeting. These projects are paid for from the CC Reserve fund.

Invoice from Jimmy Concrete for pool closings - for Circus and Drum Pools - this is work already completed.

Approved by Glen Katz-OIC

Beach Committee Meeting 10/9/24

Start: 7:01 pm

End: 7:512 pm

Prepared by: Steve Koenigsberg

Attendance: Steve Koenigsberg, Glen Katz, Barry Silberg, Bob Fehon, John Z.

-General summary of post season facilities. All closed and equipment stored.

-Request for Beach Committee to look into purchasing a "Beach Wheelchair" for Beach 1. We looked up a few models online – looks like a good idea to have onsite. It was discussed that it has to be able to fit into the lifeguard equipment closet for storage each night. Steve will research models and sizes so we can bring to committee to discuss purchasing before 2025 season.

-Discussion on Lifeguard Staffing. Barry Silberg brought up that he feels the Beach is overstaffed and that since the town does not have a requirement for number of lifeguards staffed at one time, we should staff fewer guards. Steve and Glen brought up the safety issue to the community with cutting guards on staff when Beach 1 is seeing a tremendous amount of usage each week. With most weekends seeing 150+ people at the beach 1 each day. Steve also brought up the Red Cross recommended standards of how many guards need to be on stand (or in water) based on number of swimmers in the water (1 guard per every 25 people in water). Barry felt that since the town does not specify that in the facility health codes that WML did not need to meet that standard. Steve and Glen suggested that if any member felt the need to present at the Second Annual meeting to lower the lifeguard salary line in order to reduce the available hours lifeguards would be able to work, that they can do that. However, we would advocate against that.

-Additional to that discussion was the change proposed by Beach to the POA Administration of lifeguard pay hours for Swim Lessons and Camp. With the use of PayChex the lifeguards should be able to log their hours based on which entity they are working for (Country Club vs POA) and therefore none of the hours worked for Country Club would be applied to the POA lifeguard salary line (as it is now) and therefore all that approved funding would be reserved for POA staffed beach and pool hours.

-No Motions this month.

Approved by: Glen Katz-OIC

Beach Committee Meeting 9/10/24

Start: 7:30 pm

End: 8:15 pm

Prepared by: Steve Koenigsberg

Attendance: Michelle Cromwell, Steve Koenigsberg, Mike Ilardi, Lauren Crispino, Rudy Riveron, Mary Ann Lauria

-Pools Closed right after Labor Day weekend

-Facilities cleaned and inventoried for Winter

-Discussion on life saving equipment we will need to order for next season

-Discussed swim lesson surveys and growth of program

-Discussion on Geese issues on facilities and plans to address

-Lauren and Mary Ann have researched and contacted Contractors that specialize with this issue. One company that comes highly recommended is Geese Chasers. We have an estimate for in season service for all three beaches, club house lawn, afield. Getting a full estimate and will invite them to board meeting to present to full board to answer questions. Will be adding money to our budget and asking Lake to add money to their budget lines and CC to cover a 1/3^d of the cost.

-No Motions this month.

Approved by Glen Katz-OIC

Beach Committee Meeting 8/14/24

Start: 7:03 PM

End: 8:15 PM

Prepared by Michelle Cromwell

Attendance: Michelle Cromwell, Chris Kleinwaks, Kristen Neu, Steve Koenigsberg (on phone), and Charlie Bogusat

- Budget
- Jimmy's invoices to Charlie
 - Chemicals/opening/closing invoice
- Swim lesson review/evaluations~ Michelle will generate and committee results.
- Geese proposal - discuss with Lake as well a proposal.

MOTIONS

- Concession stand deck: Motion to add ballot question
 - MOTION **to propose the following ballot question. Should the WML POA replace the current Beach 1 concession stand building deck? Work to include but not limited to footings, cement, decking, railings, tree removal, survey and permits. Money to come from the Sinking Fund at a cost not to exceed \$125,000.00.**
- Playground: Motion to add ballot question
 - MOTION **to propose the following ballot question. Should the WML POA replace the current Beach 1 playground? Work to include but not limited to new playground structures, footings, cement, survey and permits. Money to come from the Sinking Fund at a cost not to exceed \$150,000.00.**
- Emergency pump at Drum: Emergency Motion
 - MOTION **To purchase a new pool pump for the Drum Pool from Jimmy Concrete at a cost of \$2,768.78 including parts and labor. Money to come from line 503.08.**

Approved by Glen Katz-OIC

Beach Committee Meeting 7/16/24

Start: 7:04 pm

End: 8:10 pm

Prepared by: Steve Koenigsberg

Attendance: Michelle Cromwell, Steve Koenigsberg, Alyssa Guariglia, Chris Kleinwaks, Glen Katz, Mike Ilardi, Joanne Machalaba, John Zito, Stu Joseph, Frances Zegar, Pat Degnan

-Review of facilities, everything has been working great. Jimmy Concrete assisted with drum pool cleaning – using flock and vacuuming in early hours to avoid opening delays. Pool is getting more use than ever and needs to be treated for the amount of sunscreen that ends up in the water. Pool pumps are going to need to be replaced next season – looking to replace with higher flow pumps to help keep the pools clean and clear.

-Reviewed July 4th activities at Beach 1. The beach was packed – events were well attended. Kids loved the slip and slide. Thanks to Chris Kleinwaks, our Beach Supervisor, for organizing and running the day. And thanks to our lifeguards for the tremendous job they have been doing.

-Review of swim lessons. This year we have 175 kids enrolled and we have expanded the number of classes offered. Alyssa Guariglia has been doing a tremendous job running the classes.

-Discussed need for new scheduler system for next season. Steve has had a demo of a system that looks promising and is extremely economical. It also offers an integration to the Paychex system that Joanne will research if beneficial to use. Goal is to make scheduling more efficient and add to ease of use by lifeguards when they are using / requesting shift changes / etc. System will also allow for a more accurate accounting of Guards at Camp vs regular POA hours.

-Discussion on Beach 1 Concession stand and cost to maintain facility. Will discuss more and then address with agent running the concession stand.

-Discussed Beach 1 decking around concession stand building. Condition has deteriorated to the point it needs to be replaced. Charlie is contacting contractors to get estimates. Beach committee plans to put motion out to board in August for a ballot question to cover the expense – expected to come from Sinking Fund.

-Discussed Playground project. Plan is to address all Beach locations over a set number of years starting with Beach 1. Frances Zegar and Chris Kleinwaks working on getting estimates from Playground Contractors with plan to put motion to the Board in August for a Ballot Question.

-Discussed plan for next year to purchase some inflatable paddle boards for the beaches to “lend” out under same process as the Paddle Boats we have at Beach 1 currently.

-No Motions this month.

Approved by: Glen Katz-OIC

Beach Committee Meeting 6/14/24

Start: 7:16 pm

End: 7:53 pm

Prepared by: Steve Koenigsberg

Attendance: Michelle Cromwell, Steve Koenigsberg, Alyssa Guariglia, Chris Kleinwaks, Charlie Bogusat, Glen Katz

-Swim Lessons Update – everything on track

-Chris to take an inventory of keys for all staff issued sets.

-Circus pool opens Sat June 22nd – pool passed inspection

-Discussed Drum Pool chairs – staff to remind residents that lounge chairs cannot be moved to opposite side of pool as pool decking is not as big on that side.

-Discussed plans for July 4th activities at beach 1.

-Discussed lifeguard camp coverage – Chris is in contact with Meghan to staff accordingly

-Discussed moving beach one break area from next to badge table to off deck by bathrooms. This will allow guards on break to still be able to see the waterfront in case of an emergency. Will order a new tent and weights to place there.

-Discussed scheduling meetings to start discussion on beach 1 playground renovations

-Discussed need to move the July meeting – both Michelle and Steve out of town – will reach out to office to find alternative night

-No Motions this month.

Approved by: Glen Katz-OIC

Beach Committee Meeting Minutes 5/8/24

Start: 7:12 pm

End: 8:10 pm

Prepared by: Steve Koenigsberg

Attendance: Michelle Cromwell, Steve Koenigsberg, Mike Ilardi, Chris Kleinwaks, Charlie Bogusat

- Charlie gave Steve the AED's and radios – all will be put out to locations this weekend
- Beaches are looking great – ready for inspections
- Lifeguard Recert classes have been ongoing. NJ Lifeguard will submit an attendance list and hours of class to committee to submit to accounting.
- Lifeguard Meetings are scheduled for this month.
- Motion for additional chairs/umbrellas for Drum Pool passed.
- Discussed Drum Pavilion. Charlie will review with Kurt – needs a power washing / painting / and maybe some lighting.
- Swim Lessons signups went great – utilized the Campsite software so no lines at office. Approx 140 signups on day one.
- Adult Swim Classes are scheduled and registration via jotform will be opening soon.
- Discussed Boat Patrol for summer. Charlie is scheduling.
- WML Fire Dept asked to hang banner at Beach 1 advertising their Summer Open House – approved by committee.
- Motions for Jimmy Concrete for 2023 closing expenses and 2024 Drum Pool Opening.

Approved by: Glen Katz-OIC

Beach Committee Minutes

4/10/24

Prepared by Michelle Cromwell

Start Time: 7:06 PM

Adjourn: 8:14 PM

Present: Michelle Cromwell, Glen Katz, Chris Kleinwaks, Mike Ilardi, Steve Koenigsberg

- 1) FYI: Pool Cleaner for Circus Pool: Cost is \$1100 with a 75/25 split with Camp since it's at Circus pool.
- 2) Drum pool is open and running - Steve is going this week to put out lifeguard equipment and bring tables and chairs to the pavilion in advance of the Recert class on April 20th.
- 3) Sent a reminder to all guards that returning guards need to sign up for the recert classes offered at the drum pool - link included in email.
- 4) We will send an email that all paperwork needs to be in the office by 4/30 or we will go to waitlist. We let them know that if there is an outstanding circumstance they can come to us.
- 5) Suzie has been collecting all signed contracts and paperwork.
- 6) Steve will move all the first aid bins to the locations this weekend.
- 7) Pool Furniture for Drum~ We agree to purchase more, will put together an FYI.
- 8) Adult Exercise Classes: 21 classes in total: \$20 per class. Session 1/Session 2: \$130 per session
- 9) Swim Lesson Sign ups begin May 4th.
- 10) Chris is working on scheduling and using a new sheet/formulas.
- 11) Chris reached out to head guards to set up head guard meeting.
- 12) Steve, Chris & Michelle are reviewing the staff handbook, tweak as needed.
- 13) Drum Pool passed inspection.
- 14) We want to adjust the party forms for beaches/pools next year and add "For safety purposes we need an updated head count one week prior to your party to ensure proper staffing."

Approved by: Glen Katz-OIC

Beach Committee Meeting 3/13/24

Start: 7:05 pm

End: 7:40 pm

Prepared by: Steve Koenigsberg

Attendance: Michelle Cromwell, Steve Koenigsberg, Mike Ilardi, Chris Kleinwaks, Alyssa Guariglia, Glen Katz

-Discussed planning for Adult Swim Classes. Feedback has shown interest at having at the beach vs the pool.

-Update on hiring of lifeguards. Contracts out to a number and still accepting applications.

-Drum Pool will be opened and serviced on April 1st so ready for lifeguard classes on April 20th.

-Motion for seasonal sand order

-For lifeguard apparel this year, instead of purchasing and distributing – California Beach Hut will distribute to our verified list of hired lifeguards and then send invoices to WML POA. This will ensure we don't purchase extras. Lifeguards are limited to a preselected list of apparel. (swimsuit / sweatshirt / t-shirt / Tank Top)

-Motion to approve money for California Beach Hut not to exceed approved line amount.

-Discussed 4th of July activities at Beach 1. Chris suggested we invite community volunteers to help plan / run activities. We will be sending out a sign up for people to volunteer.

-Bottle fill stations are due to be delivered to Kurt – and then he will install at Beach 1 and A-Field.

-Discussed current facility preparations. We are on schedule for preseason inspections.

Approved by: Glen Katz-OIC

Beach Committee Meeting 2/14/24

Start: 7:05 pm

End: 8:00 pm

Prepared by: Steve Koenigsberg

Attendance: Michelle Cromwell, Steve Koenigsberg, Mike Ilardi

-Discussed swim lesson program.

-Plan is to use the campsite online registration system.

-Discussed a new Adult Water Exercise Class

-Michelle has secured an instructor. Michelle is going to put out a google form to take interest on whether people prefer class in the pool (which will have limited number of attendees) and/or class in the lake with an unlimited number of attendees.

-Garden State Labs motions will be submitted.

-Discussed sand order, motion will be submitted next month

-Discussed current list of lifeguards that have submitted to return for 2024 season. Steve to reach out to guards that have not responded yet to get an idea on numbers.

-Steve will begin posting info on lifeguard classes to be held at Drum Pool in the spring.

-All First Aid bins have been restocked and are ready for township inspection.

-Steve received his recertification for Lifeguard Management.

-Agreed to waive concession stand fee this year due to last year's beach closures.

-Discussed Bottle Fill Stations – units will be ordered and then installed by Kurt.

Approved by: Glen Katz-OIC

Beach Committee Meeting 1/10/2024

Start: 7:00 pm

End: 8:00 pm

Prepared by: Steve Koenigsberg

Attendance: Michelle Cromwell, Christine Kleinwaks, Steve Koenigsberg, Alyssa Guariglia, Glen Katz, Mike Ilardi

-Approved hiring of Chris Kleinwaks as Beach Supervisor for 2024 Season

-Approved hiring of Alyssa Guariglia as Swim Lesson Supervisor

-Discussed swim lessons for 2024 season

- Steve is building out the new Campsite Registration system for the Swim Lesson Program

- Michelle still looking for someone to teach adult Aquacise classes

-Motion passed to purchase Bottle fill station for Beach 1 and Afield (Beach to cover 25% of Afield unit)

- Units to be supplied and installed by KB Plumbing and Heating

-FYI for new radio purchased for Beach usage from Spectrum. Radio will work on existing network. Total cost \$782.31

- AED replacement parts (battery / pads) we ordered – total cost \$372.76

-Michelle finishing the Google Form to send to lifeguards from last season to see who is returning for the 2024 Season.

-Beach needs 2 addl AED's (2 units from last year are no longer functional). Steve researched the cost to lease for the season and Glen getting an estimate on purchasing new.

Approved by: Michael Ilardi-President