

# Security Committee

Date: January 8, 2025

Attendees: Mike Stocknoff, John D., Roger Crook, Barry Silbiger

Start time: 7:55pm

1. John D. recommended reaching out to volunteer fire departments, PBAs and other local first responder organizations to help staffing issues. He will create a letter and submit to the president for approval and signature.
2. A recap of recent interviews and issues with the candidates which led to:
3. Staffing discussions and current coverage.

Adjourned: 8:27pm

Minutes Submitted by: Barry Silbiger

Approved by: Roger Crook-OIC

Committee Chair(s): Mike Stocknoff & Barry Silbiger

# Security Committee

Date: February 4, 2025

Attendees: Mike Stocknoff, John D., Roger Crook, Barry Silbiger

Start time: 7:30pm

1. Discussed the need to advertise for a boat patrol operator. This will be conveyed to Laurie in the office to see if we can get candidates.
2. Still need additional guards for coverage, including the summer.
3. Scot was looking into the fire alarm communication and switching to internet based since the dial out system currently in place has been an ongoing issue.
4. Festival Day security discussed and the possibility of adding outside security if coverage continues to be an issue.

Adjourned: 8:01pm

Minutes submitted by: Barry Silbiger

Approved by: Roger Crook-OIC

Committee Chair(s): Mike Stocknoff & Barry Silbiger

## Security Committee Minutes

3/4/25

7:45pm - 8:30pm

OIC - Roger Crook

Chairs - Barry Silbiger and Mike Stocknoff

In attendance: Mike Stocknoff, Roger Crook, Scot Desort, Steve Koenigsberg, Kathryn Langer, John D, Nelson Vargas

1. Discussed the difficulties in finding additional security staff. John D has created a document outlining job duties etc. and will use this document to hand out to schools, colleges and businesses.
2. Scot Desort and Mike Stocknoff (M and S security) continue to lock and secure the Clubhouse and bar on Friday and Saturday nights. This has been ongoing for approximately the last 2.5 years.
3. After the most recent service call by AFA, Scot discussed updating our current alarm panel / system with their salesman. More review is needed.
4. Talked about adding two security cameras at the preschool.
5. A-Field fire alarm is now fixed.

Submitted by Mike Stocknoff-Co-Chair

Approved by: Roger Crook-OIC

# Security Committee

Date: May 6, 2025

Attendees: Mike Stocknoff, John D., Roger Crook, Barry Silbiger, Scot Desort, Mike Ilardi

Start time: 6:30pm

1. Staffing – Two additional part time guards for the summer. Discussed the needs of the POA and hours required.
2. Life jacket safety discussed. Ensure that life jackets are USCG approved.
3. Letter signed by the president was distributed by John D. It was sent to Denville PD and Fire, Rockaway Township PD and Fire, VOTEC, CCM (to their program and security guys), NY Guard training program, Blue Titan Fitness and Centenary (via email).
4. Festival Day security – Discussed the need for outside security and it was determined that we should have armed guards for the following schedule
  - a. Thursday and Friday: 2 guards from 6pm-11pm
  - b. Saturday and Sunday: 3 guards from 6pm -11pm
5. Pre-School cameras- 2 cameras for the external building (\$430), 100' cable, gateway controller, switch (\$1,050). This will be a test of the newer system to see viability for use at other locations to replace older cameras.
6. Wi-Fi access point will be installed on the maintenance garage.
7. Discussed if we need to maintain gate guards for weekend nights.
8. Committee voted to move the meetings to 6:30 moving forward.

Adjourned: 7:15 pm

Minutes Submitted by: Barry Silbiger

Approved by: Roger Crook-OIC

Committee Chair(s): Mike Stocknoff & Barry Silbiger

# Security Committee

Date: June 3, 2025

Attendees: Mike Stocknoff, John D., Roger Crook, Barry Silbiger, Scot Desort, Mike Ilardi

Start time: 6:30pm

1. Motion to hire Prestige Private Security for armed security for Festival Day weekend at a cost of \$2,399.06. Monies to come from line 531.01 and will not overspend the line.
  - a. Approved by unanimous vote
2. Discussion around pop up events similar to the shore. Will work with Security and Outside Security for Festival Day to watch out for these types of events.
3. Tennis Court use by outside residence becoming an issue. Now that we have daytime security, they will be directed to check IDs when no attendant is present.
4. Keys for the security guards were discussed. The guards should only have a key to the lock box that contains the security vehicle key and a full set of WML keys. This will prevent us from having to reclaim keys should any guards leave. This policy will be communicated to the office.
5. Now that we have more staff, staffing meetings should be restarted.
6. Still need an additional Patrol Boat operator.

Adjourned: 6:53pm

Minutes submitted by: Barry Silbiger

Approved by: Roger Crook-OIC

Committee Chair(s): Mike Stocknoff & Barry Silbiger

## Security Committee Minutes

July 1, 2025

6:30pm - 7:15pm

Co-Chairs: Mike Stocknoff and Barry Silbiger

OIC - Roger Crook

In Attendance: Mike Stocknoff, Roger Crook, Mike Ilardi, John D, Nelson Vargas, Mike Lynch

1. Maintenance vehicle is at D&M. Alternator has been replaced. Checking other issues.
2. Need to get a full list of boats / kayaks to cross reference to owners in case of emergency. A list to be kept or available to security in the vehicle.
3. Security guards must retrieve all messages left on the Security Phone and convey messages to chairs and/or office staff ASAP.
4. Discussed beach bathrooms remaining open for "beach rentals." Security will open and close them and check their status upon locking up. To be discussed with the Beach Committee.
5. Discussed Security coverage for our staff and our hired security during Festival Days. All set for 2025.

Submitted by: Mike Stocknoff: Co-Chair

Approved by: Roger Crook-OIC

## Security Committee Meeting Minutes

Nov 5, 2025 7:30pm

**In attendance:** Scot Desort (co-chair), Mike Stocknoff (co-chair), Charlie Bogusat (OIC), Mike Ilardi, Steve Koenigsberg, Nelson Vargas, John Sywenski, Bill Whelan, Cory Auerbach

- Extensive review of punch list presented to committee by Charlie (included below for reference). Since the POA no longer has a Site Manager on staff, many of these items were previously handled by the person in this position. The committee will attempt to break up some of the tasks and assign to our part-time security guards to take care of during their regular shifts. Other items that cannot be handled by them during shifts will be addressed at a later time.
- Beach 3 light has been re-wired.
- Discussed necessary maintenance items for the security vehicle, the most important being the front end. This would have to be brought to the auto shop during business hours to be worked on. We have about \$3,000 left in security vehicle maintenance line. We should also have the vehicle detailed.
- We will be setting up a meeting with the security guards to reinforce policies and procedures and address deficiencies with their duties such as license plate numbers not being recorded on incident reports.

Meeting adjourned 8:05pm

Minutes prepared by Scot Desort-Co-Chair

Approved by: Charlie Bogusat: OIC

## **Security Item punch list from Charlie:**

### **Equipment**

- Inventory & account for all Walkie Talkies
- Radio 15 not holding charge
- Inventory Equipment in Vehicle & Boat House

### **Security Camera Items**

- Bring all pole lights back online
- Camera system needs to be thoroughly checked for proper operation
- Inventory missing cameras
- Reset dates & times

### **Maintenance Requests**

- Trim branches from Security Camera sight lines
- Clean outer lens shields on cameras
- Status of Security Vehicle mechanicals

### **Security Vehicle Items**

- Clean interior
- Front end noises
- Worn front tires

### **Guard Tasks**

- Identify lights that are out on the evening shift using location & pole #s
- Need for updating Guard Instruction
- Improper use of Ticket Book
- Proper use of Orange Warning cards
- Lack of basic details on Incident Reports ex 10/13 White Honda

### **Review of winter schedule, allotting time for:**

- Camera operation & documenting
- Inventorying Equipment in vehicle & Boat House
- Inventorying Radios, chargers, batteries & Defibrillators



## Security Committee Meeting Minutes

Dec 3, 2025 7:30pm

**In attendance:** Scot Desort (co-chair), Mike Stocknoff (co-chair), Roger Crook, Rudy Riveron, Charlie Bogusat (OIC), Mike Ilardi, Steve Koenigsberg, Nelson Vargas, Pat Degnan, Bill Whelan

- putting ad in newsletter for security guard nights and weekends
- for the winter, maintenance will lock the gates m-f 5pm, sat and sun will be done by security or volunteers as needed
- going to try for staff meeting before holidays. review request for jeff asking for some weekends off
- committee vote 9 yes 0 no to spend up to \$25,000 to replace cameras across our properties. Motion to board at December board meeting.

Meeting adjourned 8pm

Minutes prepared by Scot Desort-Co-Chair

Approved by: Charlie Bogusat-OIC

## **Security Item punchlist from Charlie:**

### **Equipment**

- Inventory & account for all Walkie Talkies
- Radio 15 not holding charge
- Inventory Equipment in Vehicle & Boat House

### **Security Camera Items**

- Bring all pole lights back online
- Camera system needs to be thoroughly checked for proper operation
- Inventory missing cameras
- Reset dates & times

### **Maintenance Requests**

- Trim branches from Security Camera sight lines
- Clean outer lens shields on cameras
- Status of Security Vehicle mechanicals

### **Security Vehicle Items**

- Clean interior
- Front end noises
- Worn front tires

### **Guard Tasks**

- Identify lights that are out on the evening shift using location & pole #s
- Need for updating Guard Instruction
- Improper use of Ticket Book
- Proper use of Orange Warning cards
- Lack of basic details on Incident Reports ex 10/13 White Honda

### **Review of winter schedule, allotting time for:**

- Camera operation & documenting
- Inventorying Equipment in vehicle & Boat House
- Inventorying Radios, chargers, batteries & Defibrillators