**May 2023 Women’s Club Meeting**

**Agenda:** May 8th, 2023 at 8pm

**Meeting Commences:** 8:03pm

1. **Attendance** - Laura Eory, Angela Quant, Francesca Miskowsky, Tangelin Rivera, Mike Ilardi, Danielle Ronay, Joanne Machalaba, Frances Zegar, Jennifer Meyers, Inga Donskaya,Karyn Brodman and Molly Reynolds.
2. **WELCOME New Members** - no new members
3. **Scholarship** - Karyn
   1. Yay!!! We’re at $27K
   2. 4 Joy applicants and 5 WC scholarship applicants.
      1. 2 of the Joys came in late (not students’ fault - communication issue with guidance counselor). School sent it late Friday night and Johanna/Karyn saw it Saturday. When asked if the students submitted documents on time; couldn’t get an answer. *Solution: Applicant answers can be made accessible to Johanna/Karyn/Scholarship Committee so school counselors don’t have to be the middle person.*
      2. All of the 5 were *really* good, they all took it seriously, all had good grades, number 3 in their class, perfect SATs, great applicants/essays. Divided the $11,500 ($500) to Joy scholarship, $11,500 awarded for WC Scholarship) amongst the 5 people awardees. 1 applicant out of the 4 was awarded the Joy Scholarship.
         1. Congrats signs - taken out of scholarship (probably around $90) taken out of scholarship. Karyn to E-mail Suzie/CC Laura. Tangelin will go around and put out the signs.
      3. Amanda Shadowed - Karyn will see how much Amanda wants to do next year, Johanna to step down after this year.
      4. $14,900 in scholarship to start the new year.
      5. Floated ideas - things to do with the money in scholarship if we keep having monies leftover (i.e., donating to pre-school?)
4. **Old Business**
   1. Spring Market (4/30 & 5/7) - Molly/Francesca
      1. April 30th outdoor vendors canceled due to inclement weather, proceeded with the market indoors and added 4 more vendors inside. Worked with Patrizia to get a rain date scheduled for May 7th and held a second market (mostly indoors).
      2. Total profit for Scholarship: $1,780: 4/30 & 5/7 net profit (with donations): $2,330. Ads = $550 (Original total profit would have been $2,610 (minus $550 in ads) - would have been biggest market!
         1. Holding $500 in fees for November Market
         2. Will have to refund $390
      3. Thank you to Suzie and Laurie for all their help in the office!
      4. Shout out to volunteers - 2 teen volunteers, Chris K., Inga, Karen L., Zaida (Fran’s mom), Mike I., Steven K. and Laura Purcell for posting.
      5. Vendor got a parking ticket and emailed saying they were told they could park on Dock Street. Molly/Francesca fwd emails with specific instructions to Charlie/anyone else on that email to show that they were told where they could park.
5. **Upcoming Scholarship Fundraisers**
   1. Mother’s Day/Father’s Day Fundraiser - Karen
      1. 11 people signed up so far, need more! Need to put JotForm link in the FB event
      2. Advertising - problems with advertising, too much advertising (just for WC) for one person to do that AND the needs of the POA. Contributing factor as to why Mother’s Day sales are low. Possibly go back to WC events page being the admin of event pages and POA being cohost.
      3. Pre bought 40 of each cinnamon bun sets (2 in each) and muffin sets (4 in each)
      4. Posting WML POA on Discussion pages - Laura to get access to POA page so she can help promote while Vicki’s position is in transition and we can boost sales for Mother’s Day sale.
      5. Father’s Day - have to put order in
   2. Merch Sale - Danielle
      1. Organized a small committee to vote - putting Scott as part of the group so he can give his input.
      2. We could do a prize, a free shirt and a blurb in the newsletter?
6. **Upcoming POA/Community Events** 
   1. Community Wide Garage Sale (May 20th & 21st) - Frances/Angela
      1. Jotform issues
      2. Need to co-host and need to do the ads - Laura will do with being POA manager for the few days.
      3. Maps - printing them out and maps where they will be located? - at the clubhouse stacks at the office, at the bar, send the maps/QR code to the houses.
   2. Sundaes by the Lake (June 25th) - Amanda
      1. Got a new band - new contract is signed, maintenance form, signs.
7. **Pre-school** 
   1. Comedy Night - check from comedy night for profits needs to be submitted to Joanne - right now $2,909 in checkbook (w/o comedy night profits)
   2. Pre-school t-shirt sale!
   3. Meeting with Jenn M. and Laura as to “How do we give PS more autonomy?”
      1. Checkbook moves WC treasurer to Ryan, PS committee under our AUX but will have the same approval rights/protocols as the greater committee, PS Director has same spending limits as WC president for the PS budget (out of country club). Working on giving the PS committee same spending limits from the PS fundraising account to allow more autonomy. Any spending must be noted in Committee notes, submitted to WC and put in monthly notes. Anything above the limit requires FYI to WC board and vote to POA board. Details of the thresholds will be notes and presented in June.
      2. PS committee will be informed of PS expenditures, write minutes for their meetings and submit them to WC board before WC general committee meeting.
         1. Question on Spending? What info does WC want? - As the Director of the preschool, who we agreed to give more autonomy to, and the holder of the preschool credit card, with clear spending limits, Holly is empowered to make spending decisions w/o the PS Comm right to approve. PS committee spending should be reflected in PS minutes along with other important topics
   4. Update on renovations - As per last months’ meeting, an architect was retained to ensure the structural integrity of the work. The design plans were received in early May and the work will go out to bid with the goal to have construction in August when the school is closed. Architect reported that the building *is* structurally sound.
   5. Jenn - PS update - doing an art show for Mother’s Day celebration, Summer Fun - two spots available in 3-day program, 8 spots available in 2-day program, parent teacher conference coming up, June 14th - graduation, Farm trip - June 5th. Want to plan a meeting with Kindergarten and PS, waiting to plan that with town but Kindergarten posted intro link in PS Facebook page.
8. **Procedures Document** - budget sheet
   1. Trying to get better about budget
   2. Amazon wish list
   3. Resend drive link
   4. Ad column for preschool
9. **Fall Festival Committee sign up**
   1. Chris/Laura is shadowing Angela for the Fall Festival - Danielle, Inga, (Sept. 30th) - bat mobile - Joanne - German dancers, get with B & R
10. **Upcoming Months**
    1. 1st annual meeting Sept 13th; 2nd is oct. 15th - ask for input from committee in June, july we don’t meet (WC board meets) POA board is 16th of Aug. (2 weeks before - Aug. 4th need to submit budget); review with Holly the timeline

PS - tuition increases - PS Committee

**Meeting Adjourned:** 9:43pm

**Minutes Recorded by:** Francesca Miskowsky (*Secretary*)

**OIC Approval:** Joanne Machalaba