

Camp Meeting Minutes 12/13/23  
Prepared by: Steve Koenigsberg

Began 8:05 PM, End 9:09 PM

Attendees: Steve Koenigsberg, Bev Nemiroff, Laurie Marks, Joanne Machalaba, Matt Culkin

Discussions:

-Passed motion to hire Odowd Transportation for Camp Bus Service for 2024 season. There are no additional bids as no other busing companies will submit a quote for service due to lack of drivers.

-Discussed Bottle Fill station to be installed at the Afield- cost to be split with Beach.

-Discussed staffing plans for 2024

-Passed motion to present 2024 Camp Budget to Board to adoption. Once passed, new campsite will be launched to start accepting registrations.

Submitted by: Steve Koenigsberg-Co-Chair

Approved by: Michael Ilardi-OIC

Camp Meeting 11/8/23  
Prepared by: Steve Koenigsberg

Began 8:00 PM, End 9:00 PM  
Attendees: Steve Koenigsberg, Bev Nemiroff, Debby Linnell

Discussions:

- Discussed camp budget. Will be presenting to board at December's meeting
- Steve demoed the new Campsite software and what has been setup for registration
- Steve has been participating in the online training sessions for the new software with Laurie. Expect to be ready to launch as soon as budget passes.
- Steve to send a writeup on new registration process to be posted in December's Newsletter
- Discussed staffing plans for 2024 season

No Motions to submit this month.

Approved by: Michael Ilardi-OIC

Camp Meeting 10/11/2023  
Prepared by: Steve Koenigsberg

Began 8:00 PM, End 8:15 PM  
Attendees: Steve Koenigsberg, Pat Degnan

Discussions:

- Discussed camp budget
  - Steve has worked up preliminary and working on suggested rates for 2024 season
  - Campsite software has started implementation setup – Laurie and Steve working with vendor on setup
  - Discussed staffing ideas for 2024 season

No Motions to submit this month.

Approved by: Michael Ilardi-OIC

Camp Meeting 9/5/2023  
Prepared by: Steve Koenigsberg

Began 8:12 PM, End 8:50 PM  
Attendees: Steve Koenigsberg, Pat Degnan, Mike Ilardi, Debby Linnell

Discussions:

Discussion on software solution for Camp: Provider chosen after demos to POA.  
Contract being sent to Joanne for review.

Steve is booking Teen Travel trips for next season. Plan is to have all trips booked before end of Sept.

Discussed usage of Clubhouse during rain days for camp – need building usage to be more organized and for staff to make sure to clean up facility at end of day. Alternative rain day plans are also being discussed to minimize number of kids that come to the Clubhouse.

Discussed tree work at A-Field to increase the direct sun exposure for the Circus pool.

Discussed plans for bottle fill stations at A-Field. Plan is being presented by Beach Committee.

No Motions to submit this month.

Approved by: Michael Ilardi-OIC

Camp Meeting Minutes 8/9/2023  
Prepared by: Steve Koenigsberg

Began 8:11 PM, End 8:28 PM  
Attendees: Steve Koenigsberg, Pat Degnan, Mike Ilardi, Gerry Primavera

Discussions:

General discussion on camp season.

Steve is reviewing some technology solutions to use for Camp registration for the 2024 season that will allow different registration/pricing models as well as moving registration completely online. A presentation will be made at Sept Camp meeting.

No Motions to submit this month.

Submitted by: Steve Koenigsberg-Co-Chair  
Approved by: Michael Ilardi-OIC

Camp Meeting 7/12/2023  
Prepared by: Steve Koenigsberg

Began 8:07 PM, End 8:54 PM  
Attendees: Debby Linnell, Steve Koenigsberg, Pat Degnan

#### Discussions:

-Meghan Mattison has been promoted from Asst Director to Camp Director. Travis Hubert is no longer working at Camp WML.

-Review of first two weeks of camp. Staff is going a great job, lots of positive feedback from camper's families.

-Review of Payroll procedures – we have spoken with Meghan to see if she needs any help to avoid any errors in payroll before being submitted to Ryan.

-Review of current policy for Supervisor's children to attend camp at no cost.  
-Committee feels this policy has had a positive impact on staffing this year, we have more Adult Professionals in Supervisor roles than in a number of years. Committee will be submitting a motion to make this a permanent policy for camp.

-Committee also will be submitting in that motion to expand for Supervisor's children that may be registered for Teen Travel. Motion will be the Supervisor must pay the fee difference between Teen Travel and Regular Camper Registration.

#### Discussion on ideas for next camp season

-Offer a 'Daily Rate' vs requiring full week registrations  
Families will be able to register for individual days from the 8 week calendar – and pay a "Daily Rate". Idea is also to offer on the TT level but rate will incorporate cost of trips

-TT Trip Schedule – Steve to discuss with Meghan if possible to begin to book early for next year to be able to publish the trip schedule earlier for registration.

Debby and Steve to create and distribute a Survey Monkey to TT camper families to grade trips from the season and get suggestions for new trips for next year. Survey to be sent out approximately week 7 of Camp.

Approved by: Mike Ilardi-OIC

Camp Meeting 6/14/2023  
Prepared by: Steve Koenigsberg

Began 8:07 PM, End 8:50 PM  
Attendees: Debby Linnell, Steve Koenigsberg, Pat Degnan

Discussions:

-Camp is fully staffed!!! 😊

-Discussed training that Travis has scheduled before opening day.

-Requested Travis to invite CIT's to staff training.

No Motions this month

Approved by: Michael Ilardi-OIC

Camp Meeting 5/10/2023  
Prepared by: Steve Koenigsberg

Began 8:07 PM, End 8:50 PM  
Attendees: Debby Linnell, Steve Koenigsberg, Charlie Bogusat, Mike Ilardi

Discussions:

- Review of staffing levels
  - Still need one grade level supervisor / Nurse (EMT)/few more counselors
- Discussed new activities at camp this season (martial arts / cheer program / REC Sports Program visits / Horseback riding visit to stable up Green Pond Road
- Discussed maintenance issues to be taken care of:
  - Dumpster Ordered
  - Check if sewer line needs to be flushed out.
  - Travis has been reviewing building and will advise of any issues.

No Motions this month

Approved by: Michael Ilardi-OIC



Camp Meeting 3/8/2023  
Prepared by: Steve Koenigsberg

Began 7:52 PM, End 8:17 PM  
Attendees: Debby Linnell, Steve Koenigsberg, Pat Degnan, Charlie Bogusat

Discussions:

-Reviewed current staffing levels. Contracts for all Directors/Specialists have been sent out. We have not filled all Grade Level Supervisors yet and hiring of counselors is ongoing.

-Camp is still looking for a Nurse/EMT. Committee is now researching Nurse Staffing Agencies to see if that is a potential avenue.

-Discussed question from Athletics regarding a proposal to install a new AED Tower at the A-field. Camp is in support and agrees to contribute to the project as it is developed.

No Motions this month

Approved by: Michael Ilardi-OIC

Camp Meeting 2/8/2023  
Prepared by: Steve Koenigsberg

Began 8:00 PM, End 8:30 PM  
Attendees: Debby Linnell, Steve Koenigsberg, Pat Degnan, Mike Ilardi

Discussions:

Motion to hire Odowd Transportation for Camp Bus Services. Passed

Discussed hiring for Camp staff – emails to past employees have gone out and advertising on all Social Media pages.

Approved by: Michael Ilardi-OIC

Camp Meeting 1/11/23  
Prepared by: Steve Koenigsberg

Began 8:01 PM, End 8:25 PM  
Attendees: Steve Koenigsberg, Pat Degnan

Discussions:

Discussed preparations for camp – motion will be submitted this month to hire Camp Director Travis Hubert and Camp Asst Director Meghan Mattison.

New steel doors installed at Circus Bathrooms.

Circus Pool Pump House has been renovated by Kurt and looks amazing.

Emails have gone out to staff from last year inviting them to apply for the 2023 Summer Season.

Approved by: Michael Ilardi-OIC