

Security Committee Meeting
December 7, 2021

Attendees: Mike Ilardi, Scot Desort, Barry Silbiger, Carlie Bogusat

1. Employee staffing needs
2. Randolph police contacted Rockaway Township PD to alert POA security to look for certain cars based on information they had. The descriptions have been passed to the security staff.
3. Out of state cars in the A-Field during the day reported by a resident.
4. A-Field Alarm problem resolved, faulty wire discovered to cause the alarm

Adjourned 7:58pm

Committee Co-Chairmen: Barry Silbiger & Mike Stocknoff

Approved by OIC: Mike Ilardi

Security Committee meeting

11-2-2021

Attendees: Mike Stocknoff, Scot Desort, Charlie Bogusat, Mike Ilardi, Joanne Machalaba

1. Fire Alarm issues:
 - a. The reset code did not work last time for Scot.
 - b. Charlie needs a key to all the offices as he did not have the front office key or access for the fire department during the last alarm.
2. Upgraded hard drive for the DVR at beach 2 cost was \$197.
3. New Router Installed to allow for multiple IPs for the cameras at beach 3
4. New Security Shirts have come in and being distributed
5. 4 pole lights are out throughout the properties. Some will require a bucket truck to repair
6. Beach 3 new timer needed in the gazebo lights
7. A-Field motion lights are not reliable – new lights to be purchased from Costco
8. Rules enforcement – needs to go to the attorney and then Legal and Bylaws
9. Security staff employee matters discussed
10. Issue with a resident's son in the bar and on various properties was discussed. Security and bar staff will stay alert.
11. The Security car should not be left with a minimum of a quarter tank at the end of the shift. It is the responsibility of each guard to ensure the car has the appropriate level of gas in the vehicle
12. Mike Stocknoff appointed Co-Chair of Security Committee

8:25pm adjourned

Minutes: Barry Silbiger - Co-Chair

Co-Chair: Mike Stocknoff

OIC and Approved: Mike Ilardi

Security Committee meeting minutes

Date: 10/5/2021

Time: 7:30pm

Chairperson: Scot Desort

Officer in Charge: Mike Ilardi

Attendees: Scot Desort, Mike Ilardi, Charlie Bogusat, Barry Silbiger, Pat Degnan

Discussion items

1. Reviewed new parking ticket book for parking & other infractions such as trespassing.
2. Discussed Twp atty response to request for fire lane enforcement. Boat ramp coverage only
3. Maintenance will put split rail fence near breaker panel on boat ramp
4. Light is out on the boat ramp telephone pole. And there is wasp nest on top. Site Manager will re-check as we enter winter
5. Discussed new dash cam for security vehicle. Will review operation at next staff meeting
6. Need to schedule interviews for staff members
7. Barnes Bros said we can get carbs but parts are getting hard to find however we will repair this at about \$800 for 2 carbs vs. \$8K-\$9K for a new motor.
8. Patrol boat is down. Barry volunteered to use his boat to be security for witches paddle Saturday
9. Discussed scheduling seniority and rewarding performance
10. Discussed how vandalism is down significantly since we have invested in technology
11. Need to discuss alarm telephone lines and issues with optimum voice
12. Site Manager will check to see if landlines are still required at beaches and pools

*** End of meeting 8:00pm ***

Submitted by: Scot Desort-Chair

Approved by: Michael Ilardi-OIC

Security Committee meeting minutes

Date: 9/14/2021

Time: 7:45pm

Chairperson: Scot Desort

Officer in Charge: Mike Ilardi

Attendees: Scot Desort, Mike Stocknoff, Charlie Bogusat, Roger Crook, Barry Silbiger

Discussion items

1. review new warning notices that will be issued from new carbon copy pads to allow us to have documentation of notice to violators
2. reviewed accomplishments of security guards in pursuing violators late at night
3. 2 security guards have been trained to review security footage in response to their work in pursuing violators
4. beach 3 pole is installed - waiting for VP security to install cameras on the pole
5. dummy camera installed at beach 2 as a deterrent
6. fire marshal will begin ticketing vehicles in the fire zone, when available
7. activity logs not being filled in completely or accurately - too many issues with guards not exiting vehicles to patrol properties
8. patrol boat is waiting to get repaired at Barnes Brothers Marina
9. discussed lake security workshop #2 - process is moving forward. some changes to be made, after which it will be sent to attorney for approval, then to legal and bylaws to send submit to board

*** End of meeting 8:45pm ***

Submitted by: Scot Desort-Chair

Approved by: Michael Ilardi-OIC

Security Committee meeting minutes

Date: 8/3/2021

Time: 7:30pm

Chairperson: Scot Desort

Office in Charge: Mike Ilardi

Attendees: Scot Desort, Mike Stocknoff, Charlie Bogusat, Mike Ilardi, Pat Degnan, Josh Kroll, Roger Crook

Discussion items

1. Security issues continue at beach 3.
2. Motion to spend \$1967.07 including tax for 2 additional security cameras and antennae at beach 3 for parking lot coverage. Monies to come from line 531.05. This will overspend the line.
VOTE: 5 YES, 2 ABSTAIN (due to not having attended 3 meetings yet).
3. Discussed 2022 Festival Day - need to make sure we schedule security for Thursday night at the White Meadow Road closure points.
4. Will purchase and display extra NO ALCOHOL BEYOND THIS POINT signs for Festival Days, to be placed at the perimeter of the clubhouse driveway, and the walkway over the dam.
5. Security will purchase security flashlight wands for use at events including festival day when we are required to direct traffic at night.
6. Discussed NO PARKING FIRE LANE signs that are needed around the clubhouse driveway and circle. Site Manager to acquire.
7. Committee recognizes the need to clamp down on overnight parking issues at all common properties
8. Site Manager to get interior wipes for the security vehicle so patrol guards can use at the end of shift to clean interior.
9. Site Manager to have a dummy camera mounted at Beach 2 near F dock
10. Patrol boat operator is not available until after 8/20 due to his regular job. Existing guards will fill in when possible, otherwise patrol boat shifts will be skipped.
11. Discussed and approved proposed 2022 security budget.

*** End of meeting 8:11pm ***

Submitted by: Scot Desort-Chairperson

Approved by: Mike Ilardi-OIC

Security Committee meeting minutes

Date: 7/6/2021

Time: 7:30pm

Chairperson: Scot Desort

Office in Charge: Mike Ilardi

Attendees: Scot Desort, Mike Stocknoff, Charlie Bogusat, Mike Ilardi, Barry Silbiger, Pat Degan, John Leonard, Scott Rothbart, Roger Crook

Discussion items

1. Clubhouse camera fixed
2. Beach 1 pavilion camera fixed
3. Hired 2 new gate checkers. Will get trained
4. Parking lot bumpers for Beach 1 lot installed and local residents pleased
5. New security guard hired and trained and is actively working shifts
6. Discussed possibly using BP app on security phone to allow all security guards to be able to fill the vehicle with fuel
7. No patrol boat operator hired yet. Discussed changing boat patrol hours - eliminate the 8-1 shift and make the 2nd shift 2-7.
8. Did a walkthrough with one security vendor to discuss possibly enhancing security at our common properties. Research continues.
9. New radio distribution process for lifeguards is in place and working well - radios are now stored in the lifeguard room at Beach 1 and handed out by head lifeguard. Security will periodically check the room when locking up the beach bathroom to make sure radios are present and properly charging.
10. Discussed purchase of 2 additional radios for gate guards

*** End of meeting 8pm ***

Submitted by: Scot Desort-Chair

Approved by: Michael Ilardi-OIC

Security Committee meeting minutes

Date: 6/1/2021

Time: 7:30pm

Chairperson: Scot Desort

Office in Charge: Mike Ilardi

Attendees: Scot Desort, Barry Silbiger, Mike Stocknoff, Charlie Bogusat, Mike Ilardi, Pat Degnan, Stu Kipilman, Josh Kroll, Jessica Yarnall

Discussion items

1. Discussed need to speak with Beach committee regarding consistent and thorough badge checking
2. Discussed possibility of identifying residents under 13 with a different badge, perhaps a different color sticker, or a shaped hole punch in the badge
3. All reviews for security staff have been signed
4. Parking lot bumpers for Beach 1 lot ordered and to be installed this week
5. Camera overlooking clubhouse deck is down. Site manager to address
6. New security guard was hired but has not completed all HR paperwork. Site Manager to check again with Laurie in office
7. Primary patrol boat operator (John) has resigned effective the end of June
8. Pavilion camera damaged by vandals. Partially functional. Offender not identified
9. Swim lane camera replaced under warranty, only paid labor for replacement
10. Security vehicle brakes replace and oil changed
11. Scot will check Gold Bar radio for possible transmit issue
12. We have noticed some additional police presence in the lake recently
13. Scot will remind security staff to distribute radios to beach and pool guards when they begin their shifts, and collect them when these staff members leave for the day
14. Discussed gate check coverage at the beaches, particularly off-season being a growing concern in the community. Reviewed various options for improvement

15. Discussed possible options to enhance security at all common properties, on and off season. Will once again, as has been done in the past, investigate access control systems to prohibit access to common areas. Feasibility will include access to power, internet, one time and ongoing costs. Pat Degnan will look for materials collected the last time this was looked into.

16. Discussed security camera monitoring

*** End of meeting 830pm ***

Submitted by: Scot Desort-Chair

Approved by: Michael Ilardi-OIC

Security Committee meeting minutes

Date: 5/4/2021

Time: 7:30pm

Chairperson: Scot Desort

Office in Charge: Mike Ilardi

Attendees: Scot Desort, Barry Silbiger, Mike Stocknoff, Charlie Bogusat, Mike Ilardi, Pat Degnan

Discussion items

1. Discussed permanent elimination of security liaison position. Will re-visit after Labor Day.
2. Site manager gathering job description signatures from security staff
3. Police reviewed beach 1 footage from last month
4. Site manager talked to twp atty about police coverage resolution language. Twp atty will rewrite it for free
5. Discussed parking lot modifications being worked on by Planning Committee. Site manager had Zoom meeting with Twp. Engineer.
6. Fire alarm issue - cable tv coax was disconnected and we don't know why. Incurred > \$500 service call
7. Scot to email Kristen (Legal & Bylaws) to ask for opportunity to discuss new lake rules, adherence and violations, and grievance committee formation
8. Discussed replacement of swim lane camera - FYI \$271.89 monies to come from line 531.05 (will not overspend the line)
9. Discussed a field antenna . FYI approved \$1233.65 monies to come from line 531.05 (will not overspend the line)
10. Bob l(security guard) leaving but we don't have official resignation letter or date . We have ad running for replacement
11. Deck security not really needed since we don't have any issues. Will revisit if we see issues going forward.
12. Static ip upgrades complete at all camera locations

*** End of meeting 812pm ***

Submitted by: Scot Desort

Approved by: Michael Ilardi-OIC

Security Committee meeting minutes

Date: 4-13-2021

Time: 7:50pm

Attendees: Scot Desort, Charlie Bogusat, Mike Ilardi, Barry Silbiger, Mike Stocknoff, Stu Kipilman, Roger Crook

Chairperson: Scot Desort

Office in Charge: Mike Ilardi

Discussion items

1. Patrol boat repairs over budget due to extent of repairs needed. Will consider budgeting for brand new motor in 2022 if this motor continues to have issues in the 2021 season
2. Opening day went well. Only one minor issue
3. Discussed the fact that the new lake safety rules that were put forth in the Lake Security workshop were not adopted by lake committee.
4. Discussed previous issue with security cameras not being viewable from PC in the building no longer an issue. Working OK
5. Discussed static IP upgrades for cameras, which was previously budget for, since Site Manager is having issues obtaining consistent pricing and answers from Optimum. FYI to the board to spend \$400 for this upgrade, but it could be more. If motion is required, we will present next month
6. Site Manager will remind security guards to check IDs
7. Panic alarm button in gold bar has been repaired (broken wire)

*** End of meeting 8:40 pm ***

Submitted by: Scot Desort-Chair

Approved by: Michael Ilardi-OIC

Security Committee meeting minutes

Date: 3/2/2021

Time: 7:30pm

Attendees: Stu Kipilman, Scot Desort, Charlie Bogusat, Michael Ilardi, Mike Stocknoff, Michael Lynch, Barry Silbiger, Pat Degnan

Chair: Scot Desort

Officer in Charge: Mike Ilardi

Discussion items

1. Security vehicle: fluids all changed. tires being rotated on 3/3.
2. Video surveillance signs came in. Maintenance will install as their schedule allows. Locations for signs: All beaches, maintenance building, A-field, both pools
3. Discussed ongoing security camera issues. Scot meeting with Site Manager Saturday morning for testing and diagnostics at clubhouse
4. Discussed pre-season security (May-Jun). Will most likely add extra staff Mon-Fri noon-4pm for patrols and gate guards. We will assess extra start dates based on weather and needs at that time.

END OF MEETING 7:50pm

Submitted by Scot Desort-Chair

Approved by: Michael Ilardi-OIC

Security Committee meeting minutes

Date: 2-2-2021

Time: 7:30pm

Attendees: Scot Desort, Charlie Bogusat, Mike Ilardi, Barry Silibiger, Mike Stocknoff

Chairperson: Scot Desort

Office in Charge: Mike Ilardi

Discussion items

1. charlie to order security camera signs
2. site manager continues to follow up on open police matters, slow actions by RTPB
3. insurance company payments are coming in
4. security vehicle continues to be dirty every few days. site manager to inspect each day to track down which staff member is doing it
5. security vehicle failed inspection - need to get 100 miles on it after last battery failure
6. regular maintenance to be performed on security vehicle - fluid changes at D&M
7. patrol boat - needs water pump impeller and also has issue with carb. Site manager dropping off at Barnes Brothers for repair
8. security cameras - issue with software, firewall update knocked out some of the clubhouse wifi cameras
9. reviewed topics discussed at the lake security workshop that lake will vote on an present to board

*** End of meeting 8:00 pm ***

Submitted by: Scot Desort-Chair

Approved by: Mike Ilardi-OIC

Security Committee meeting minutes

Date: 1/5/2021

Time: 7:30pm

Chairperson: Scot Desort

Office in Charge: Mike Ilardi

Attendees: Scot Desort, Barry Silberger, Mike Stocknoff, Charlie Bogusat, Stu Kipilman, Dave Stalter

Discussion items

1. discussed possibly levy a fine on residents who retrieved their kayaks without paying the fines due
2. discussed criteria to take action on kayaks or paddleboards without stickers
3. security staff has been spoken to about policies about abandoned kayaks at end of season
4. discussed various other security issues from December
5. discussed settled and open insurance claims - still 2 pending. Will contact Princeton Hydro to inspect the dam spillway
6. maintenance reinforced beach 1 fence and so far it's in tact
7. pole lights fixed at beach 1
8. camera near swim lanes not working - being repaired Thursday
9. discussed walkway lights around the clubhouse circle driveway
10. suggest contacting attorney about penalties for lake/boat rule violations and what we have the right to do
11. discussed larger security camera signage. 2x3 sign is \$85 + tax. Charlie will check to see if there are regulations on verbiage. Site Manager will email the attorney as well. looking at other sign sizes such as 18x24

*** End of meeting 8:12pm ***

Submitted by: Scot Desort

Approved by: Roger Crook-OIC